

RESOLUTION 4, SERIES 2015
A RESOLUTION DEFINING WAGES AND SALARY FOR EMMA HARDY
AS THE OPERATOR IN CHARGE

WHEREAS, the Town Board of Jamestown, CO encourages employees to increase their knowledge and qualifications for positions held; and

WHEREAS, Town employee Emma Hardy has recently studied for and passed her exam for a Class C Operators License: #25652; for Small Water System Operator and a Class C water Distribution Certification,

WHEREAS, Emma has exhibited superior performance in her duties as the Water Plant Operator, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF JAMESTOWN, COLORADO:

Section 1. The Town Board of Jamestown, CO hereby affirms Emma Hardy as the Assistant Operator in Charge of the Jamestown Water Systems and hereby, commencing on March 3rd, 2015, increases the pay rate for Emma Hardy from \$15.00 per hour to \$19.00 per hour. This fee rate is based on an annual average of 15 hours per week.

Section 2. It is understood that the number of summer weekly hours may exceed 15, and that winter hours can be expected to be significantly fewer. It is expected that this will result in an average of no more than 15 hours per week. However, with documented support, if the hours to meet the requirements of the job are projected to exceed the expected 15 hours per week (including paid absences), The Assistant Water Operator will be responsible to notify the Operator in Charge and at least one of the following: Water Committee chair or Mayor or Jamestown. The purpose of such notification and subsequent conversations and agreements, will be to assure that: the plant will continue to operate in a secure fashion, budgetary constraints will be met, and any additional hours necessary to maintain a well-functioning water system will be compensated.

Section 3. Duties performed will be to assist the Operator in Charge, sometimes acting independently, in order to maintain a secure well-functioning water treatment and distribution system for the town of Jamestown. These responsibilities are outlined in the Water Plant Operator Job Description dated March 2nd, 2015. (The March 2nd 2015 Water Plant Operator Job Description listing of duties is meant to be a guideline for responsibilities. It is not meant to be an exhaustive description of everything that is required to maintain a secure well-functioning water treatment and distribution system for the Town of Jamestown.)

Section 3. Employee Ms. Hardy shall be eligible for 2 weeks paid absence during a calendar year. Any days not taken during the calendar year may be carried over to the

next year. Days carried over and not taken shall not be carried over to a second year and no compensation shall be paid for them.

Section 4. No additional holiday compensation will be paid.

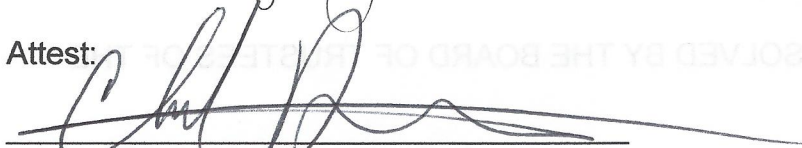
Section 5. All other conditions of employment shall be in accordance with the Town Employee Policy as amended by the Town Board.

INTRODUCED, READ, ADOPTED, APPROVED, AND SIGNED THIS 2nd DAY OF March 2015.



TARA SCHOEDINGER, MAYOR

Attest:



MARY ELLEN BURCH, TOWN CLERK