



**TOWN OF JAMESTOWN
TOWN REGULAR BOARD MEETING
October 3rd, 2022 MINUTES**

Mayor Box called the roll at 7:02 p.m. Present at roll call were Trustees Loving, Boehms, Bedell, Constantine and Anderson. Trustee Oncley arrived at 7:30 p.m.

Approval of Agenda

Trustee Loving made a motion to approve the agenda. Trustee Bedell 2nd the motion, which was approved unanimously.

Approval of Minutes

September 12, 2022

Trustee Anderson made a motion to approve the minutes from the September 12, 2022, meeting. Trustee Constantine 2nd the motion, which was unanimously approved.

2023 Budget Workshop

The board agreed to schedule the 2023 budget workshop for Monday, November 14, 2022 at 7:00pm.

ANNOUNCEMENTS

Ken Lenarcic announced that monthly recycling will be this Saturday, Oct. 8th. In addition, he will be working on the application for the 2023 Sustainability Grant.

BOARD ACTION ITEMS

Discussion, Direction, Action:

Discussion/Approval of Non-Profit beneficiary relating to the informal partnership between the Town and U.S. Solar Courtenay suggested the Jamestown Elementary School. Annamaria wanted to consider JAM.

Trustee Boehms made a motion to name Jamestown Elementary School Parent Teacher Organization and Jamestown Artists and Musicians as dual recipients of the program. Trustee Oncley 2nd the motion, which passed unanimously.

Discussion/Update from Town Attorney of a draft Ordinance providing for a process for implementing penalties and providing due process

The Town Attorney submitted some feedback on the draft Ordinance regarding a process for implementing penalties and providing due process. A suggestion was for the committee to meet with the Town Attorney in the next few weeks to discuss this further. Roger and Ken will meet with her to discuss this directly with her.

Discussion/Direction of a DRAFT Ordinance permitting and providing requirements for Short Term Rentals (STR) in Jamestown (LUHAC)

There was a discussion of the regulations for STR's. A summary of the regulations was covered. LUHAC agreed that STR owners need to be Jamestown residents and feels that the regulations are fair and appropriate. A suggestion was made to put this draft Ordinance to the community for feedback.

Discussion/Approval of snow removal for Jamestown roads (Courtenay)

There was a short discussion about snow removal possibilities for the town. Courtenay would like more information and feedback before proceeding with any plans.

Trustee Bedell made a motion to table the discussion for now. Trustee Boehms 2nd the motion, which passed unanimously.

Discussion/Approval of updated Community Garden guidelines and policies (Community Garden Committee)
Trustee Constantine made a motion to approve the updated Community Garden guidelines and policies. Trustee Oncley 2nd the motion, which passed unanimously.

Discussion of the general use, maintenance, and expectations of the users of town parks (Julie and Jen)
Julie and Jen discussed distributing and agreeing upon a general set of guidelines and rules for the use of parks to residents in town. They want to find solutions for issues that have come up for the Parks, such as care and maintenance of the tennis court, trash, taking care of the playground, etc. A general feeling of Unity about getting residents to be aware of and help take care of town resources was agreed by everyone.

BOARD COMMITTEE REPORTS

EPIC Committee (Jen)

There is currently a survey that was sent to residents, and they have 3 weeks to complete it. Jen stated that many people wanted a place for kids to ride their bikes.

Land Use and Housing Advisory Committee, LUHAC (Barbara Byrnes-Lenarcic)

Barbara Byrnes-Lenarcic provided a written report and gave an update on the activities of the committee.

Lefthand Watershed Center (Roger/Ken)

The Lefthand Watershed Center is holding a board seat open for the James Creek Watershed Initiative.

Water Operations and Water Committee (Jon & Roger & Matt)

Roger reported that there is one new residence on town water. There is another resident interested but getting water to the house is tricky.

Jamestown Volunteer Fire & EMS (Annamaria & Julie)

Julie stated that there are a few new EMS recruits. They need to get their training to do patient care. Julie is working on what a trial period would look like for new recruits.


Streets & Bridges (Courtenay)

Thanks to Courtenay for coordinating new street signs for 15th Street and one "Fire Lane/No Parking" sign for the bottom of Anderson Hill.

ADJOURN

Trustee Constantine moved to adjourn the meeting. Trustee Anderson 2nd the motion, which passed unanimously. The meeting adjourned at 10:15 p.m.

Respectfully submitted by,



Kristi Rutledge, Town Clerk

Approved,



Mayor, Michael Box

**The 10/3/22 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Website.*