



**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
March 4, 2019 MINUTES**

Mayor Lenarcic called the regular meeting to order at 7:04 p.m. Present at roll call were Trustees Harris, Golden, Brancato, Chezar, Yahnke and Box.

Audience members in attendance included: Tara Schoedinger, Mary Brown, Barb Lenarcic, Bridget Johnson, Jim McGinley, Samuel Scott and Steve Edelstein

ADMINISTRATIVE ITEMS

Approval of Agenda

Trustee Golden motioned to approve the agenda. Trustee Brancato 2nd the motion, which passed unanimously.

APPROVAL OF MEETING MINUTES

Approval of the February 4th Meeting Minutes

Trustee Brancato made a motion to approve the February 4th, 2019 meeting minutes. Trustee Golden, 2nd the motion, which passed unanimously.

Approval of the February 11th Meeting Minutes

Trustee Yahnke made a motion to approve the February 11th, 2019 meeting minutes, Trustee Chezar 2nd the motion, which passed unanimously.

RECOVERY UPDATES

Tara Schoedinger gave an update on the recovery efforts for the town. The Irrigation ditch head gate reconstruction is complete. There will be some warranty issues worked on this spring. Work on County Road 94 is complete. There are a couple issues that were brought up by a resident and the Engineer, AECOM is currently researching those issues. One is that the shoulder on the south side of the road is not wide enough and not up to code. The other is the drainage on the north side of the road. The recovery team has been working hard on project close outs. Tara will follow up on the guardrails along portions of County Road 94

SPECIAL PRESENTATIONS: Discussion, Direction, Action:

Jamestown Firewise and Community Wildfire Protection Plan (CWPP)

Trustee Golden stated that before the flood the Town of Jamestown was working on becoming a Firewise Community. Firewise is administered by the Colorado State Forest Service. The Forest Service looks at the community and takes recommendations from the forest service. It also needs to have a committee or board of directors. Being a Firewise Community gives communities an advantage in applying for grants for mitigation work. A group met with the District Forester, Allan Owen. The Community Wildfire Protection Plan is also on-going. Allan Mueller will be heading up a committee of approximately 6-7 people to start the process of becoming a Firewise Community.

Trustee Harris made a motion to formally recognize and support developing Jamestown as a Firewise Community and developing a CWPP. Trustee Yahnke 2nd the motion, which passed unanimously.

IN-PERSON REPORTS

Clerk and Treasurer Report

The Audit will be getting underway shortly. The Clerk will have financials for 1st quarter at the April board meeting.

Recycling Committee

Bridget Johnson presented the recycling efforts for the town. The Town of Jamestown was over and above in diversion efforts. The only town that did better was Niwot because they did not allow trash collection.

The Town of Jamestown has been averaging about a ton of recycling every month. Bridget applied for a grant in the amount of approx. \$300k from the State for a large truck to be used for the town of Platteville.

Water Committee

Trustee Harris gave an update on the development at 63/67 Ward Street. Rick Gonzalez from RG and Associates has been working on behalf of the town with the owners of that property on the addition of water lines. The engineer the property owner has hired asked about the possibility of using heat tape. Rick has questioned whether this has ever been used for a water service line. He is waiting for a response from the engineer hired by the property owner.

LUHAC

Barb Lenarcic gave an update on LUHAC efforts. The group will be partnering with the town's CWPP committee. She also announced that it is the 4th Anniversary of the Committee. Another project the group is looking at are drainage issues in town. The next meeting is March 19th, 2019.

BOARD ACTION ITEMS

Discussion, Direction, Action:

Appointment of a Clerk Pro-Tem

Trustee Golden made a motion to nominate Trustee Chezar for Clerk Pro-Tem. Trustee Yahnke 2nd the motion, which passed unanimously.

Appointment of Cemetery Chair

Trustee Yahnke made a motion to nominate Michael Box for Cemetery Chair. Trustee Golden 2nd the motion, which passed unanimously.

2019 4th of July Celebration Committee

Trustee Chezar has graciously stepped up to oversee the 4th of July celebration planning.

Trustee Harris made a motion to appoint Trustee Chezar as the 4th of July Chairperson. Trustee Yahnke 2nd the motion, which passed unanimously.

Results of Survey Concerning Additional Exercise equipment (Stations) in Elysian Park

An online survey was sent to residents to gather interest in exercise stations around Elysian Park. Out of more than 150 surveys sent out, the response rate was very low. Of the responses received, the results were favorable to building an exercise course in Elysian Park.

The board agreed to move forward in exploring funding options for this project.

Ordinance 3-1, 2019, An Ordinance of the Town of Jamestown, Colorado Adopting Construction Setbacks and Height Regulations for New Construction

Trustee Golden made a motion to approve Ordinance 3-1, 2019, An Ordinance of the Town of Jamestown, Colorado Adopting Construction Setbacks and Height Regulations for New Construction. Trustee Brancato 2nd the motion, which passed unanimously. Trustee Harris read the Ordinance in its entirety.

Resolution 3-3, 2019, A Resolution Authorizing the Town of Jamestown to Enter into a Road Maintenance Agreement with Boulder County

Trustee Yahnke made a motion to approve Resolution 3-3, 2019, A Resolution Authorizing the Town of Jamestown to Enter into a Road Maintenance Agreement with Boulder County. Trustee Box 2nd the motion, which passed unanimously.

Resolution: 3-4, 2019, A Resolution Providing for the Establishment of Rental Charges, Deposits and Other Fees Associated with the Rental and Use of Town Buildings, Town Square and Elysian Park

Trustee Yahnke made a motion to pass Resolution 3-4, 2019, A Resolution Providing for the Establishment of Rental Charges, Deposits and Other Fees Associated with the Rental and Use of Town Buildings, Town Square and Elysian Park as amended. Trustee Brancato 2nd the motion, which passed unanimously.

Update: Septic Field and surveys for 175 Main Street & 2 Ward Street (Survey invoice \$ 650.)

Mayor Lenarcic gave an update on the purchase that Jyoti Sharp made of 2 Ward Street. The location needed to be moved and therefore the surveys and legal requirements needed to be updated. The contract will be amended. An invoice for \$650 for the surveys has been submitted to the town. The town will pay the survey costs up front and Jyoti Sharp will reimburse the town for the survey work and legal fees.

192 Main: Update on potential donation of property known as 192 Main Street

Mayor Lenarcic reported that the cost to do legal work and surveys would be around \$2k - \$3k to complete. He has conveyed that to the property owner and not received a response.

7 Main Street:

New buyer is inquiring as to the potential of purchasing the 12th Street Right of Way directly east of property line currently owned by the town.

Erika Forbes asked the board if it would be willing to consider moving forward with the necessary steps for her to purchase a piece of property in front of a parcel of land that she is planning to purchase. The board agreed that she could move forward with the process. Erica will move ahead with obtaining a survey and the necessary steps required to make this happen.

Approval of ACE Task Order 5, Amendment 12

There is one change to be made to the 1st page. Tara Schoeinger is referenced as "Mayor", that should be changed to "Flood Recovery Manager".

Trustee Harris made a motion to approve ACE Task Order 5, Amendment 12 as amended. Trustee Yahnke 2nd the motion, which passed unanimously.

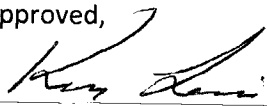
Roads and Bridges

Trustee Golden mentioned that the County will be providing some street signs to the town.

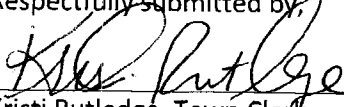
ADJOURNMENT

Trustee Yahnke made a motion to adjourn the meeting at 9:05 p.m. Trustee Chezar 2nd the motion, which was approved unanimously.

Approved,


Kenneth Lenarcic, Mayor

Respectfully submitted by,


Kristi Rutledge, Town Clerk

**The 3/4/19 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*