

**TOWN OF JAMESTOWN  
REGULAR TOWN BOARD MEETING  
January 9, 2017 MINUTES**

Mayor Schoedinger called the meeting to order at 7:25 p.m. Present at roll call were Trustees Chad Droste, Vic Harris, Ken Lenarcic, Jen Lucas. Trustees Heather Yahnke and Carolyn Donadio were absent.

Present in the audience were: Steve Edelstein, Barb Lenarcic, Denise Strauss, Jim McGinley, Jan Reed, Erika Archer and Tessa Brandt

**Approval of Agenda**

The 2015 audit under the special presentation section was removed from the agenda.

Trustee Harris moved to approve the agenda as amended. Trustee Droste 2<sup>nd</sup>. The motion passed unanimously.

**Approval of the Nov. 7, 2016 Minutes**

Trustee Lucas had one change. The approval of the Sustainability Grant should have referred to a garden not a greenhouse.

Trustee Lucas moved to approve the November 7, 2016 Minutes as amended. Trustee Harris 2<sup>nd</sup>. The motion was approved unanimously.

**COMMUNITY UPDATES**

**LUHAC**

Barb Lenarcic gave an update on the LUHAC committee. They are working on the draft subdivision ordinance. It will be presented to the community once it is approved. The Community visited Cal Wood and looked at their pollinator habitats. The group is looking at exploring a similar option for the buyout properties. In addition, they talked to the neighboring property owners about their ideas/thoughts for the buyout properties.

**Community Gardens**

Milissa Berry and Jan Reed gave an update on the community garden project. They have gathered community feedback and are putting together a list of people interested in participating. They will discuss water needs and cost with the Water Committee and how to manage the funds. Mayor Schoedinger suggested following up with the Boulder County Collaborative about how the funds are collected and spent.

**Comprehensive Plan**

Milissa Berry gave an update on the comprehensive plan. She is working on summaries of each of the chapters. The most recent and up to date chapters can be found on the town website.

**Drainage/Stormwater Master Plan**

Milissa Berry discussed the Drainage and Stormwater Master Plan. The team is currently working on modeling and developing initial concepts. In the next few months, those concepts will be explored in greater detail and presented to the public. Also, the cost benefit will be discussed. Mayor Schoedinger asked for a rundown of some of the concepts to be presented to the board.

**Year End Report**

Erika Archer announced that the Year-End Report has been completed. She has a limited number of hard copies. The digital version is on the website. She gave a special thanks to Mike's Camera and David Lindquist who has provided the printing pro bono.

#### Zero Waste Grant Update

Erika Archer gave an update on the application for the Zero Waste grant for recycling. Unfortunately, it was denied. She reported that all of the recipients of the award applied for compost projects.

#### Lower Main Street

Trustee Lucas reported that the 60% design for Lower Main Street has been submitted to FEMA.

#### Traffic Calming/Gateway Markers

The design submittals will go out to local artists to submit ideas. The gateway markers serve as an alert to drivers and a "welcome" to people on the roads driving into town. The materials used vary. Sometimes they are made of wood or rocks. The deadline is "as soon as possible". The location(s) have not been selected. She has asked the engineers to come up with a location based on the roadway parameters.

#### Other Updates

Mayor Schoedinger discussed the timing of scope change requests to FEMA. There is a large cue of applicants and scope changes and the process moves very slowly. She is working with other agencies to help encourage FEMA to move the process along.

#### Parks Committee Updates

The Town Square is in progress. The Ramada has been shipped and is en route to Jamestown. Quinter has volunteered to help unload it from the truck. Bela Fouret will lead the assembly/construction of the Ramada. Lefthand Brewery has donated the funding for that portion and may also contribute some volunteers. They would also like to sponsor a party once it is completed.

#### OPEN FORUM

#### OLD BUSINESS

##### **Approval to continue using the Fire Hall for Phase II of the PTSD/Stress Study:**

**Trustee Harris moved to approve continuing the use of the fire hall for Phase II of the PTSD/Stress Study. Trustee Droste 2<sup>nd</sup> the motion. The motion was approved unanimously.**

#### Discussion of the proposed amendment to the nuisance ordinance

Milissa would like to run the proposed changes by the town attorney. The enforcement is the main issue.

Mayor Schoedinger stated that it is important to make sure the ordinance is not specific to one issue but that it addresses the needs and concerns of the community moving forward.

Mayor Schoedinger suggested that maybe the board might want to set aside some time as a public study session.

Trustee Lenarcic is in favor of a study session. A public meeting will be held on January 23<sup>rd</sup> at 6:00 p.m. The Town Clerk will post the announcement and agenda.

#### Discussion of the Xcel Street Lights

Milissa Berry continued discussions with Xcel regarding the streetlights. She also spoke with the town attorney and CIRSA (the town's Insurance company). Xcel will do what the town wants with regard to removing them. They can lower the lights but that might not improve the conditions. Shields cannot be installed by town people due to liability and warranty issues. The cost is \$400 to remove each light.

The Town Attorney said there is some risk of liability to the town. There is a precedent in other towns. CIRSA also had concerns about liability issues and making sure any incidents are reported and kept on record. Residents are encouraged to continue to report issues to Xcel and/or Milissa in order to manage any concerns in an efficient manner. Mayor Schoedinger suggested conducting a study to determine the effectiveness of the lights.



**Approval of Resolution 1-1, Series 2017, A Resolution to approve CDBG-DR Funds for gateway markers for traffic calming as part of the CR-94 non-FEMA project**

**Trustee Harris made a motion to approve Resolution 1-1, Series 2017, A Resolution to approve CDBG-DR funds for gateway markers for traffic calming as part of the CR-94 non-FEMA project. Trustee Droste 2<sup>nd</sup> the motion.**

**Ayes: 3 (Harris, Droste, Lucas)**

**Nays: 1 (Lenarcic)**

**The motion passed.**

**Approval to apply for the 2017 Boulder County Sustainability Grant**

Erika Archer presented on the 2017 Boulder Sustainability Grant. The grant minimum is \$5,000. The maximum amount is \$15,000. The application is due by February 10<sup>th</sup>.

**Trustee Lenarcic made a motion approving Erika Archer to apply on behalf of the town for the 2017 Boulder County Sustainability Grant for the purpose of Jamestown recycling days in an amount not to exceed \$15,000.**

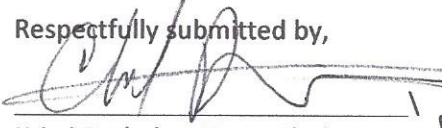
**Trustee Harris 2<sup>nd</sup> the motion, which passed unanimously.**

JVFD

There was a structure fire last month. The foundation is still there. Mayor Schoedinger gave a reminder to residents to get fire extinguishers.

**Trustee Droste moved to adjourn the meeting. Trustee Lucas 2<sup>nd</sup> the motion. The motion carried unanimously and the meeting was adjourned at 9:25 p.m.**

Respectfully submitted by,



Kristi Rutledge, Town Clerk - pro tem  
Chris Droste

Approved,



Tara Schoedinger, Mayor

*\*The 01/9/17 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*