

**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
December 5, 2016 MINUTES**

Mayor Schoedinger called the meeting to order at 7:05 p.m. Present at roll call were Trustees Harris, Yahnke, Donadio, Droste, Lenarcic and Lucas

Present in the audience were Bela Amade, Val and Quinter Fike, Mary Brown, Barb Lenarcic, Jim McGinley, Mark Wischmeyer, David Mans, Steve Edelstein, Tamira Jenlink, Denise Strauss, Michelle Durant & Scott Golden

APPROVAL OF AGENDA

Trustee Donadio moved to approve the agenda. Trustee Yahnke 2nd the motion. The motion was approved unanimously.

SPECIAL PRESENTATION

Ayres Associates Dale Mathison and Robin Dornfest came to the meeting to meet the board and present the project goals, including developing a master plan and identifying stormwater management processes. They have collected LiDAR data and completed site visits. In addition, they held an open house and have been compiling the data that has been collected so far. The Final Master Plan is scheduled to be completed by July 2017.

Approval of Oct 3 Minutes

Trustee Donadio moved to approve the October 3rd Minutes, Trustee Droste 2nd the motion. The motion passed unanimously.

Approval of Oct 24 Minutes

Trustee Yahnke moved to approve the October 24th Minutes, Trustee Donadio 2nd the motion. The motion passed unanimously.

CLERK AND TREASURER REPORT

- The town received 2 permits – a boiler and a solar panel project
- JVFD received a donation from Allenspark Fire Department of \$100. The donation was made in memory of one of their officers, Bud Stout, who was born and raised in Jamestown.
- David Mans and Kristi Rutledge submitted a FEMA grant for approx. \$60k toward new Self Contained Breathing Apparatus (SCBA) Units.

PUBLIC HEARINGS

Mayor Schoedinger opened the public hearing for the Fike Subdivision final plat. Quinter and Val Fike are requesting a subdivision of 10.83 acres, Parcel A of the Quinter Fike Subdivision at 3801 James Canyon Drive, Jamestown, CO 80455. The subdivision will contain 4 parcels, consisting of 3.165 acres for Parcel 1, 2.86 acres for Parcel 2, 2.404 acres for Parcel 3 and 2.404 acres for Parcel 4.

Applicant presentation: Quinter Fike and Val asked the Board for final approval for the plat. They have made all their requirements.

A few audience members asked questions and made comments in support of the subdivision.

Mayor Schoedinger closed the public hearing for the Fike Subdivision final plat.

Mayor Schoedinger opened the 2017 Budget Hearing

The budget hearing was published in the Daily Camera on December 1st, 2016.

Trustee Lenarcic proposed that the budget for legal fees in the General Fund be set at \$4,000. Mayor Schoedinger asked what the fees would entail. The board was in support of this change. Barb Lenarcic spoke on

behalf of LUHAC. They are asking for an increase in the budget to cover fees associated with questions related to projects they are pursuing.

There were a few public comments and questions that were addressed regarding expenditures and previous year budget comparisons.

Mayor Schoedinger closed the Public Hearing on the 2017 Budget.

COMMUNITY UPDATES

PTSD Study

Tamira Jenlink presented details about a Phase II option. All the Chiefs are on board to do Phase II and there was great response from the town as well. This phase will add brain mapping to determine the most effective method. Tamira will be conducting all the sessions. She will offer 4 sections, 12 weeks/per session. The first session will start around the 1st of January (after the holidays). Formal approval from the board will be made at the next board meeting.

Community Garden Update

Boulder County approved the change in focus for the 2016 Sustainability Grant from a solar project to a community garden project. There is a local match of \$1874. The group is discussing how to raise the funds for that piece. Mayor Schoedinger stated that if Re-Build Jamestown funds are needed, formal approval will be needed to use those funds.

Zero Waste Grant

Erika Archer has submitted a Zero Waste Grant for re-instating Jamestown Recycling Days. The grant total is \$4,905, including an in-kind match that will be supported by the local recycling committee. The grant is expected to be awarded the end of December.

LUHAC Update

Barb Lenarcic provided an update on the LUHAC Committee. The Committee is currently following up on a community survey regarding the subdivision ordinance. They have met with adjacent homeowners regarding the town buy-out properties. Based on conversations with the adjacent homeowners, the committee came up with three options. The town could maintain the properties, a license agreement with adjoining property owners or a stewardship committee. The next step is to meet with the adjacent property owners to discuss these options.

Trustee Donadio asked if the committee was going to include feedback from the entire community. Barb said the committee will be bringing the options to the entire community. Trustee Lucas wanted to ensure that the specific neighborhoods that were affected would have the strongest voice in deciding the outcome. Barb agreed with Trustee Lucas about receiving feedback from the neighborhoods and including that feedback in the final options to be presented to the community.

Comprehensive Plan Update

Milissa Berry stated that new chapters were sent last week. She is currently collecting feedback.

BoCo Strong Leadership Program Update

Milissa Berry read a letter that Nancy Edelstein submitted regarding a grant the group received from Foothills United Way. In an effort to the ham radio network for the areas of Jamestown and Gold Hill, the grant included a repeater as well as walkie talkie sets. The grant was awarded for \$18k. A kick-off meeting has been held and the project is moving forward.

Parks committee

Trustee Harris gave an update on the Town Square project. Phase II of the Town Square is moving forward. Almost all the work was awarded to local contractors.

Roads & Bridges

Trustee Lucas stated that she has a contractor lined up to do work on Andersen Hill. The contractor will begin as soon as work in the Town Square has finished.

The lower main bridge is on schedule to be completed with their 60% design by the end of December.

James Canyon Reconstruction – Trustee Lucas is working with Boulder County Transportation to finalize the scope and costs for approval by DHSEM and FEMA. Reviewing 100% plans. Likely to begin in February while we work on final scope and budget changes.

Gillespie Gulch

Mayor Schoedinger said the project is still on hold, pending FEMA approval. The team has worked through minor corrections and a cost analysis with State and FEMA. They are expecting a response within 6-9 months.

Irrigation Ditch project is still on hold. The team is hoping it will resume in the summer of 2017.

FEMA HMGP Projects

Buyouts – Currently, we are waiting for the Uniform Relocation Act (URA) appeal by Boulder County to FEMA for approval of the URA.

Unlike the homeowner, a tenant of a property does not get any compensation. FEMA does not recognize tenants when granting compensation. Boulder County went to FEMA to ask for compensation for tenants who were living in a residence during the flood and were greatly impacted. FEMA rejected those requests.

The next course of action is to use CDBG-DR funds.

Elevations

There are two properties in town that are included in the HMGP elevation program. Scott Cox and Associates is preparing to draft 50% designs.

OLD BUSINESS

Approval of 12-47, 2016 final plat for Fike Subdivision

Trustee Droste made a motion to approve 12-47, 2016, final plat for the Fike Subdivision. Trustee Lenarcic 2nd the motion, which passed unanimously.

Approval of Ordinance 09-05, Series 2016 Use of Firearms (Amendment to Ordinance 02, Series 1997)

At the previous meeting, Trustee Lenarcic wanted to define threat to “lethal” threat. He also stated that if the town wants to call out bears and mountain lions, it should state “bears and mountain lions”.

Trustee Harris read the ordinance in its entirety. Mayor Schoedinger made the changes suggested by Trustee Lenarcic to the language and one other minor change.

Trustee Harris made a motion to approve the Ordinance. Trustee Donadio 2nd the motion.

Ayes: 4 (Trustees Lucas, Harris, Donadio & Lenarcic)

Nays: 2 (Trustees Yahnke & Droste)

The motion passed.

Update on the proposed amendment of the nuisance ordinance – (Amendment of Ordinance 01, Series 1997, to include junked/abandoned vehicles

Milissa Berry spoke to the Sheriff about enforcement of the ordinance. The town would need to update the IGA with the Sheriff to enforce abandoned vehicles on public property. The Sheriff passed on a copy of what is used in the County. Milissa said that brings up the issue of how to enforce this on private property. Mayor Schoedinger summarized the two options. The town would need two ordinances, one for public property and one for private property.

The Board approves of Milissa drafting two separate ordinances, which would be an update to the existing ordinance concerning private property and a new ordinance regarding public property.

Approval of Resolution 12-46, Series 2016 A Resolution approving Traffic Calming Options

In order to receive CDBG-DR funding, the project needs to have infrastructure. Also, the calming measures can only be in areas that FEMA is not working. Trustee Lucas shared the results of community survey. The most popular ideas were a speed hump west of Ward Street, "know your speed" radar signs and gateway monuments.

The gateway monuments will be removed from the resolution as they will need to be funded through a different source.

The options to be approved are: 1 new speed hump west of ward, 2 speed radar signs, painted lines and a painted sidewalk in front of the town square/town hall.

Trustee Harris moved to approve Resolution 12-46, Series 2016 A Resolution approving Traffic Calming Options. Trustee Yahnke 2nd the motion.

Ayes: 5 (Trustees Harris, Donadio, Yahnke, Droste and Lucas)

Nays: 1 (Trustee Lenarcic)

The motion passed.

Update on the Xcel Streetlights

Milissa said she received comments from the community. The general consensus was to remove or adjust the lights. A few residents have contacted Xcel and Xcel has made adjustments to a couple lights in town. The adjustments did help one resident. There is a cost to remove the lights and it will cost even more to put them back up.

Trustee Lucas said she understands that Xcel prefers that people don't shroud the lights themselves but thinks it might be best option. She requested that Milissa ask Xcel about the town providing its own shrouds.

Town Hall Maintenance

Trustee Donadio said that Tony is in the process of putting up the gutters on the east side of the town hall. The Mayor has approved the material costs.

Trustee Lenarcic stated that the gutters are being applied because it is a safety issue. He spoke to the historical society a few yrs ago and there was no issue with gutters on the Town Hall.

Approval of IGA with Boulder County regarding a scope change to the 2016 Sustainability Grant of \$7,496 from a solar project to a community garden project.

Trustee Harris made a motion to approve the scope change to the IGA Sustainability grant. Trustee Droste 2nd the motion, which passed unanimously. Trustee Lucas was absent for the vote.

NEW BUSINESS

Approval of Resolution 12-44, Series 2016 A resolution adopting the 2017 budget

Trustee Droste moved to approve the budget as amended at the discussion earlier in the meeting. Trustee Donadio 2nd the motion, which passed unanimously. Trustee Lucas was absent for the vote.

Approval of Resolution 12-45, Series 2016 A resolution levying general property taxes for the year of 2017.

Trustee Harris moved to approve the resolution levying general property taxes for the year of 2017. Trustee Droste 2nd the motion, which passed unanimously.

Approval of ACE Engineering Task orders

The funding for these task orders is coming from the respective project budgets.

Trustee Lenarcic made a motion to approve Task order 5, Amendment 8. Trustee Harris 2nd the motion, which passed unanimously.

Trustee Droste made a motion to approve CDPHE Amendment No. 1. Trustee Harris 2nd the motion, which passed unanimously.

Trustee Droste made a motion to approve DOLA Amendment No. 1. Trustee Yahnke 2nd the motion, which passed unanimously.

Trustee Donadio made a motion to approve the Rose M water line extension. Trustee Yahnke 2nd the motion, which passed unanimously.

FIRE/EMS Update

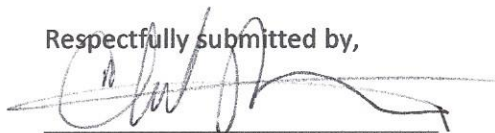
David Mans reported that he and the staff have applied for a FEMA Grant for new Self Contained Breathing Apparatus (SCBA) units. He said JVFD is getting some temporary units from another Fire Department.

MERN (HAM radios) David Mans reported that the town lost communication with town due to Century Link issues recently. Only Jamestown was affected. We are unique here because we don't have any other communications. It was a bit of concern with County. David wants to come up with a solution to help this problem. David said he would like to get a plan together and possibly train town staff on radios.

ADJOURNMENT

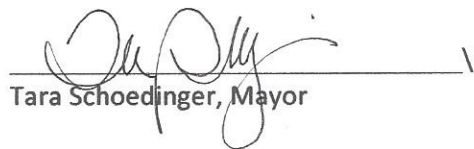
Trustee Harris made a motion to adjourn. Trustee Droste 2nd the motion, which passed unanimously. The meeting was adjourned at 10:00 p.m.

Respectfully submitted by,



Kristi Rutledge, Town Clerk *pro-ten*
Chad Droste

Approved,



Tara Schoedinger, Mayor

**The 12/5/16 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*