









Figure 7-3: Jamestown Volunteer Fire Department Fire Station

The majority of facility maintenance is done by established committees such as the Cemetery Committee, Parks Committee, Town Hall Maintenance Committee, JVFD, along with other community volunteers.

Governance is provided by the Town Board of Trustees. With the need to keep the community engaged and proactive on maintaining community facilities and providing community services, a cooperative and inclusive Board is needed to sustain a culture of active informed participation by community members.

Pertaining to the availability of services, 67% of the 2015 *Housing Survey* respondents indicated satisfaction; 57% were satisfied with the cost of services. With respect to fire and EMS, 92% of the *Housing Survey* respondents indicated that they were satisfied with those services. 71% of the *Housing Survey* respondents indicated that they were satisfied with the parks and recreation offered.

#### **Addressing Service Gaps**

With the challenge of providing services without staff or funds, leveraging existing regional services such as the County's Area Agency on Aging, the Emergency Family Assistance Association, Via Mobility, among others, is essential. Locally, community members have established an Aging Well in Community group to support vulnerable populations such as the elderly and homebound.

In addition to regional services, the community is recognizing the need to embrace other area mountain communities to strengthen services and increase overall resiliency among communities. The InterMountain Alliance, a forum for Boulder County mountain communities to assist each other in preparing for disaster and planning for the future, is an example of such an agency geared toward increasing the area's overall safety.

Due to the lack of funding, the Town could not continue to support recycling services for community members. As expressed in the Long Term Recovery Plan, community members value recycling as a means to care for the environment. The Town has been looking at ways to re-establish a regular recycling schedule for community members. Until then, special event days have been conducted to supply the service when funds are made available.

### ***Funding Services and Facilities***

During the Long Term Recovery Plan process, the community expressed the need to make cost-effective decisions in regard to facilities and services. Alternative funding sources could also be pursued such as: user fees; special assessment districts; and federal, state, and county matching fund programs. Town improvements can also be made by using the volunteer resources within Jamestown. In many cases, large funds are not required to make facility improvements.

Jamestown's ability to provide community facilities and services is directly related to the strength of the local tax base. Money generated from property tax enables the Town to upgrade or add community facilities. Future growth in Jamestown would have an immediate effect on the Town's fiscal capacity by increasing the tax base as well as increasing the demand for more services. Over time the tax base may be unable to maintain the level of revenue needed to support increasing capital improvement and operational costs. Jamestown should weigh the impacts of new growth over the short run and long run to avoid the problem of an expanding service demand and limited tax base.

The Town's annual budget includes line items for the JVFD, EMS, and cemetery maintenance. Funds for parks maintenance come from the annual collection of the Colorado Lottery Conservation Trust Fund. Additional funding for parks, JVFD, and EMS comes from impact fees collected at the time of building permit if and when new floor area is proposed within town.

The Town does not have an official Capital Improvements Program. To maintain the new fire station and other community facility improvements over time, a capital improvements plan is a tool to ensure that these assets are properly maintained over time to avoid an expensive and/or dire fix.

### **Current Regulations and Programs**

The Town has the following ordinances, programs, and committees that pertain to Town facilities and services:

The Town has a **Parks Committee** and a **Cemetery Committee**, which each ensures maintenance of those facilities. The Town also has a **Recycling Committee** that works on various ways to offer the service for the community.

In 2016, an **Aging Well in Community** group was established by residents. The group welcomes interested individuals of all ages in the greater Jamestown area. The group is also looking into building ties with other mountain communities, like Gold Hill, to increase its efforts and build resiliency among the communities. The program is the result of an identified and implemented project from the *Jamestown Area Long Term Recovery Plan*.

The **2015 Jamestown Area Long Term Recovery Plan** includes more detail on strategies to promote a healthy local government and civic culture, to ensure a safe community, and to sustain supportive community services.

**Ordinance 1, Series 2012 Growth Impact Fee** – The Town adopted a Growth Impact Fee in 2012 for the purposes of offsetting impacts related to the growth in population and housing to town parks, JVFD, and EMS. The ordinance establishes a fee to apply to

new residential and non-residential development and details the distribution of that fee among the four areas of concern including the maintenance of facilities.

In 2015, a **Financial Sustainability Grant** was used to create a comprehensive list of all Town capital assets, a detailed analysis of future replacement costs, and an array of budget considerations.

In 2016, Boulder County awarded a **Sustainability Grant** to the Town to apply to constructing the community gardens project.

Also in 2016, the **Jamestown BoCo Strong Resiliency Group**, teamed with the AirLink Amateur Radio Group, received a grant from Foothills United Way to strengthen and enhance the essential ham radio communication network for mountain communities and also to increase neighborhood communication networks within Jamestown.

## Facilities and Services Policies

1. The Town will strive to foster a sense of community, community culture, and quality of life for all citizens, and to enable all persons to share in all elements of living in the community and have the opportunity to participate effectively. Jamestown will continue to foster informed investment and participation by residents in the governance of the Town.
2. Jamestown will continue to provide high-quality emergency services, while increasing community participation in emergency preparedness. The Town will continue to:
  - Foster coordination and build partnerships with the school, community groups and organizations, safety providers, the private sector, and the community with a goal of providing a coordinated approach to enhancing community safety.
  - Promote strong partnerships with other governments and regional organizations to ensure that Jamestown is involved in decisions, plans, and programs that could affect the Town's ability to mitigate, prepare for, respond to, or recover from natural and man-made disasters and other unexpected events.
3. The Town will strive to meet the needs of all residents by taking advantage of existing local, county, state, and federal resources, including initiating and maintaining partnerships with existing agencies and groups.
4. The present level of expenditures for facilities and services should be maintained as much as possible. Improvement of facilities and services should be made through self-help, low cost efforts whenever possible. The Town will support community-based committees and programs to address community service gaps and facility maintenance needs in order to reduce the need to expand the tax base for these areas.
5. The Town will consider fiscal responsibility and awareness of long-term realities into all plans and programs. Jamestown will evaluate the short-term and long-term effects of an expanded tax base due to new growth and the demands for facilities and services generated by this growth. Jamestown should balance the tax revenues with its capital improvement and operational costs.

## Proposed Facilities and Services Programs

1. The Town should continue to implement the *Long Term Recovery Plan* strategies with regard to community services including the following:
  - Prepare a resident resource guide on area services, local businesses, and contact information; awareness of hazards; and general information in regard to living in the mountains.
  - Update the Town’s emergency management plan.
  - Train community preparedness groups.
  - Establish an auxiliary to provide support services to the JVFD and EMS volunteers.
  - Obtain generators for key town facilities – particularly Town Hall, the fire station, and the Merc.
  - Create a volunteer communications assistant to provide communications at all times, including during disasters.
  - Promote opportunities for intergenerational interaction and learning that strengthen connection among residents of all ages, including social, civic, educational, recreational, and cultural activities.
  - Continue efforts to contract with a recycling business or person to provide once-a-month recycling pick-up; and retain a space in town, close to a composting area, for the monthly pickup.
  - Ensure the continuance of the Jamestown library.
2. The Town should continue to implement the *Long Term Recovery Plan* strategies with regard to collaborating with regional partners to enhance community resilience in the following ways:
  - Partner with and/or collaborate with Boulder County and other organizations to ensure the Town has an updated Emergency Operations Plan that outlines the roles and responsibilities of Town and partner entities during large-scale disasters and emergencies.
  - Engage the community in disaster response and preparedness planning and promote civic engagement and volunteerism.
  - Support ongoing coordination and partnerships with outside agencies that provide safety services.



Figure 7-4: Jamestown Post Office

- Work with other mountain towns that have similar challenges and needs to enable sharing solutions and resources to expand the community, thus increasing resilience and sense of safety in the face of disruptions and disasters.
  - Continue planning the expansion of the Mountain Emergency Radio Network (MERN) to include Jamestown coverage.
3. Ensure social, health, and human services are accessible to and contribute to the well-being of all residents:
    - Actively collaborate with local and regional providers about health and human services needs and resources to determine the most efficient and effective methods for delivering and improving access to these services.
    - Work with the Boulder Valley School District to ensure continued existence of the Jamestown Elementary School.
    - Foster close coordination among public, private, and nonprofit agencies that provide health and human services and participate in appropriate regional human services partnerships to determine more efficient and effective methods for delivering human services to Jamestown’s residents.
    - Promote volunteerism by all ages to meet the needs of any “vulnerable” residents, including the range of ages, residents with short-term physical needs, and residents with long-term physical needs.
  4. The Town should work with the community to promote community-based Aging Well in Community efforts. To do this, the Town will encourage the community to:
    - Periodically identify needs and help meet them through local help and through existing relevant agencies.
    - Promote social activities for seniors to maintain their connections and avoid isolation.
    - Assist to arrange support for household chores and home / yard maintenance.
  5. The Town should continue its efforts to provide proper maintenance of community facilities and properties in the following ways:
    - Continue to actively recruit community members to participate in the various facility maintenance committees.
    - Evaluate and determine appropriate maintenance approaches for the Town’s open space properties and any amenities on those properties.
    - Continue to engage and train community volunteers to assist with special projects and maintenance of parks, trails, greenways, and open space.
    - Pursue grants and partnerships with local, state, and national organizations to leverage staff time and available resources.
    - Develop a Capital Improvements Program or reserve fund to plan for and address future maintenance and replacement needs.





Figure 7-5: One of the Town's open space properties along Main Street

6. The Town should continuously seek ways to improve the accessibility of Town government by:
  - Getting information to the community about issues the Town is facing, and explore opportunities to supplement public information methods the Town is currently using to serve Jamestown residents better.
  - Meeting the provisions of the Colorado Open Meetings Act and the Americans with Disabilities Act.
  - Ensuring Town policies and regulations and other information developed by and for the Town are communicated in a manner that is clear and easy to understand.
7. The Town intends to provide a welcoming environment and to encourage all residents to participate in Town government in the following ways:
  - Encourage residents to serve on committees that advise the Board of Trustees on matters important to the Town while striving to achieve representation that is reflective of the population as a whole.
  - Periodically review the purposes and roles of the Town's committees to ensure that they continue to benefit the Town and effectively use residents' time and energy.
  - Seek the involvement of diverse groups of residents on community issues and in Town-sponsored activities.
  - Develop and administer strategies that actively involve neighborhood groups, business organizations, civic organizations, and residents in the Town decision-making process.
  - Expand opportunities for all residents to have a voice in the community, and monitor and acknowledge the desires, needs, and suggestions of all community members.