



**TOWN OF JAMESTOWN  
TOWN REGULAR BOARD MEETING  
June 6, 2022, MINUTES**

Mayor Box called the roll at 7:00 p.m. Present at roll call were Trustees Boehms, Oncley, Constantine, Anderson and Loving. Trustee Bedell joined the meeting at 7:04 p.m.

**Approval of Agenda**

**Trustee Boehms made a motion to approve the agenda. Trustee Loving 2<sup>nd</sup> the motion, which was approved unanimously.**

**ANNOUNCEMENTS**

**Michael proclaimed that June 2022 is officially Pride month in Jamestown. The Town of Jamestown recognizes and acknowledges all LGBTQ+ members of the community.**

**4th of July Planning Committee**

Rose gave an update on the 4<sup>th</sup> of July planning committee. Plans are well underway.

Ken Lenarcic announced that Saturday is recycling Saturday, June 11<sup>th</sup> in the West parking lot at Elysian Park from 10 a.m. - noon. The clean-up day or "Dumpster Days" will be Saturday, June 18<sup>th</sup> at Elysian Park.

Mae announced that the town rummage sale (sponsored by JAM) is back! And will be held this weekend, Saturday June 11<sup>th</sup> and Sunday June 12<sup>th</sup> in the Town Hall.

**OPEN FORUM**

**LUHAC recognition**

Barbara Byrnes-Lenarcic wanted to introduce and acknowledge LUHAC. Especially for the new members of the board. She also gave an overview of the projects LUHAC has completed since its start.

**Community Garden**

Todd Mary voiced his concerns about a new garden bed that was made at the gardens. He said it is too small and not adequate for his needs. Also he has not heard from the garden committee. Michael requested that Julie and Jen follow up with Todd Mary and the Garden Committee.

**BOARD ACTION ITEMS**

**Discussion, Direction, Action:**

Discussion/Approval of Merc storage proposal

This is a temporary storage solution to a temporary problem the Merc has for storing equipment for the outdoor venue of the Merc, at the Town Square. This could be a Memorandum of Understanding (MOU) between the Merc and the Town of Jamestown. The board conducted a straw poll to see who would approve of this and all the board members agreed. There will be a special meeting next week to approve a formal MOU.

**Approval of Resolution 6-7, 2022 A Resolution Approving a Jamestown Community Gardens Committee and Providing for Management and Growth of the Gardens**

Annamaria asked if there was room to add more beds. She also asked about why one household would be able to have two beds if there is such a great interest in garden beds and if 7 days was enough time to respond to a request from the Committee to members who are in violation of the agreement. Jerry responded that if there were a waiting list, a household would not receive two beds and that the issue does not need to be resolved but they would like a response within that time frame. The board had some modifications to the addendum of the Resolution. Jerry will work on revising that and bring it to the board for their approval at the next meeting.

**Trustee Bedell made a motion to approve Resolution 6-7, 2022 A Resolution Approving a Jamestown Community Gardens Committee and Providing for Management and Growth of the Gardens. Trustee Constantine 2nd the motion, which passed unanimously.**

Discussion of need for and application of an ordinance permitting certain off road, recreational vehicles, and golf carts on Town streets

Michael gave an overview of what this is about. He stated that the Town can create an Ordinance that would allow the use of off highway/low speed vehicles within the Town of Jamestown. He is asking if this is something we want to move forward in continuing to research and draft an Ordinance for this purpose. The Ordinance would give the town the ability to allow for atvs, golf carts and other motorized vehicles to be used within the roads in Jamestown town limits. There would be no responsibility or liability to the town. Currently, the town is following State law which states that drivers of off-highway vehicles must be licensed and that would continue to be the case regardless. However, certain vehicles are not permitted, such as atv's, golf carts. If the Town were to pass an Ordinance, it could permit certain vehicles to drive on roads within town limits of Jamestown. Steve Oncley brought up that this would allow for people to leave their cars at home and provide a more sustainable way to get around town. The issue will be tabled for now.

Discussion/Direction on new Boulder County Ignition-Resistant construction requirements

Matt gave an overview of this issue. Up until today, Boulder County has two fire restriction zones. Zone one is west of Highway 36 and includes Jamestown. It has stricter building requirements as far as fire restrictions. Zone two is east of Highway 36. Boulder County has decided to make the two Zones the same in terms of their fire restriction building requirements. Previously, Jamestown has opted out of Zone 1 requirements based on our proximity to water and having a Volunteer Fire Department, in favor of less strict fire regulation building requirements. The options we have are to do nothing and we would be subject to the stricter requirements. The 2<sup>nd</sup> option would be to opt out of this and continue with less strict requirements. The 3<sup>rd</sup> option would be to investigate the new restrictions on a more detailed level and pick the ones that would be most appropriate to Jamestown. He is proposing a small, temporary committee to look at these restrictions and give some recommendations. Michael summarized our current building code process, stating that the Town has an Intergovernmental Agreement that allows Boulder County to administer most of our building permitting process. However, we are allowed to opt out of certain permits based on our Town Ordinances and requirements.

A team was formed consisting of David Mans, Annamaria Boehms, Barbara Byrnes-Lenarcic, Matt Kohlhaas and Steve Oncley. Annamaria will be the lead of the Committee. The team will look at these requirements and report back to the board at the next meeting with a goal of completing this process by September at the latest.

**Discussion/Approval of Resolution 6-8, 2022 A Resolution Amending Addendum B for temporary reduction in tap fees**

Roger introduced this resolution and stated that in an effort to increase capacity to the water system, the Water Committee is proposing a reduced tap fee for current homeowners who have an existing building but are not on the water system. The fee would be \$4k (reduced from \$16k) and would remain in effect through July of 2024. Matt stated that the goal of this is to increase funds for the water operations in town.

**Trustee Oncley made a motion to approve Resolution 6-8, 2022 A Resolution Amending Addendum B for temporary reduction in tap fees. Trustee Constantine 2nd the motion, which passed unanimously.**

Discussion/Direction on removing Imprisonment Language from additional applicable Jamestown Ordinances (LUHAC)

An Ordinance was passed that looked at town Ordinances and removed imprisonment language and a few Ordinances were found after further review that were not included. However, the attorney pointed out that the Ordinance as written, would include any Ordinances that include imprisonment language.

The Ordinance removing imprisonment penalties will be added to the website under the category of "Penalties."

**Discussion/Approval of a fire hall workout room**

The Town recently received free workout equipment. A few major pieces of equipment were donated from Lefthand Fire. There is a proposal to have a workout space in the Fire Hall opened to town residents. The town insurance company has recommended that residents use a sign in sheet to use the equipment. The use of the equipment would be at the individuals’ risk. Anyone under the age of 18 must be supervised by an adult over the age of 18. It was suggested that there be a membership sign up and dues collected. A membership fee of \$20/year was suggested to cover any material costs. Julie will take care of an announcement of the space, the paperwork and asking for a point person to manage it. A form will be created that members would sign, acknowledging the rules of the gym. Once the application is approved and the fees are paid, the member receives the key code for access to the gym.

Trustee Boehms made a motion to approve a workout room in the Fire Hall and a membership process with a yearly fee of \$20/year. Trustee Oncley 2<sup>nd</sup> the motion, which passed unanimously.

**BOARD COMMITTEE REPORTS**

Parks (Julie)

The town square was aerated, re-seeded and fertilized. A leak was found in the water system at the town square. In Elysian Park, there was a request to spruce up the restrooms. A suggestion was to re-paint the structure inside and out. A local artist volunteered her time to paint a mural on the outside of the bathroom structure. Ken will look for donations of paint at the Hazardous Materials facility in Boulder. Michael mentioned that the stairs in front of the pavilion have rotted out and there is exposed rebar making a safety hazard.

Streets & Bridges (Courtenay)

Courtenay and Dave will place the traffic calming barrels along Main Street. She will be scheduling road grading throughout town in the next few weeks before the 4<sup>th</sup> of July.

Jamestown Wildfire Safety & Local Working Group

Ken said the trees in town are all marked, and the team is obtaining the signatures from homeowners. Cutting will begin in July

Cemetery (Annamaria)

The survey of the cemetery has been completed. Dave Bautts will work on a map with the survey data. The flag and pole will need to be replaced and/or repaired.


Town Hall Maintenance (Steve)

Ken suggested looking at the rafters on the exterior of the building.

**ADJOURN**

**Trustee Bedell moved to adjourn the meeting. Trustee Oncley 2<sup>nd</sup> the motion, which passed unanimously. The meeting adjourned at 11:42 p.m.**

Respectfully submitted by,



Kristi Rutledge, Town Clerk

Approved,

  
\_\_\_\_\_  
Mayor, Michael Box

*\*The 6/6/22 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*