



**TOWN OF JAMESTOWN
TOWN REGULAR BOARD MEETING
September 7, 2021, MINUTES**

Mayor Box called the roll at 7:00 p.m. Present at roll call were Trustees Loving, Boehms, Brancato, Bedell, Yahnke and Mueller.

Approval of Agenda

Trustee Loving made a motion to approve the agenda. Trustee Boehms 2nd the motion, which was approved unanimously.

Approval of Minutes

August 2nd, 2021

Trustee Bedell made a motion to approve the August 2nd, 2021, minutes. Trustee Brancato 2nd the motion, which passed unanimously.

Approval of Minutes

August 19th, 2021

Trustee Loving made a motion to approve the August 19th, 2021, minutes. Trustee Boehms 2nd the motion, which passed unanimously.

2020 Audit Review

Timothy Ahopelto from Hinkle and Company presented the draft audit for 2020. The firm's approach was to gain an understanding of the operations and internal controls and perform some control tests. The spending level of the disaster funding required a single audit. The Auditors responsibility was to form an opinion that the results are presented fairly, and no issues were found with the town's internal control systems.

BOARD ACTION ITEMS

Discussion/Approval of the 2020 Town of Jamestown Audit

Trustee Loving made a motion to approve the draft of the 2020 audit. Trustee Boehms 2nd the motion, which passed unanimously. Trustee Mueller was absent for the vote.

Discussion/Approval for the use of Elysian Park for a JAM event on Sat. 10/2/21

Trustee Bedell made a motion to approve the use of Elysian Park for a JAM event on Sat. 10/2/21. Trustee Loving 2nd the motion, which passed unanimously. Trustee Mueller was absent for the vote.

Discussion/Approval of Ordinance 2021 9-2, Cemetery Update

Heather made some updates to the Cemetery Ordinance including adding some safeguards for the cemetery regarding placing remains and providing some accountability. The State Statute regarding cemeteries states that if any remains are uncovered, it must be reported and investigated. She has compiled several lists over the years of burials. That list is on the town website. There is also an updated application on the website as well.

Trustee Bedell made a motion to approve Ordinance 2021, 9-2, Cemetery Update. Trustee Brancato 2nd the motion, which was approved unanimously. Trustee Yahnke read the Ordinance in its entirety.

Discussion/Approval of Resolution 2021 9-15, 2022 Boulder County Sustainability Grant

Trustee Boehms made a motion to approve Resolution 2021 9-15, 2022 Boulder County Sustainability Grant and apply for up to 15k of funds. Trustee Bedell 2nd the motion, which was approved unanimously. Trustee Mueller was absent for the vote.

Discussion of the Town Open House event, Sat. Sept. 25th
The board agreed to postpone an Open House event to the Spring of 2022.

Discussion/Update on the town ditch, wildfire safety agencies and music in the Town Square
Allan said the ditch is flowing and running well. Chris O'Brien gave an update on wildfire fuels and mitigation in town. He stated that he and Allan are working on extracting some trees from the west side of town. The Forest Service offers some grants to help with removal of trees. The Community Foundation is also offering funding that the town could apply for to assist with material extraction for equipment and labor. Another mitigation effort that is in planning by the Forest Service is a low intensity surface burn. The Forest Service would bring the fire as close to the town boundaries so it would link to the work that was done by Team Rubicon and create a larger fuel break.

Discussion/Direction on enforcement of Town Ordinance penalties
Kristi and Barb have been working through addressing penalties in Town Ordinances. The Town attorney sent some suggestions and stated that the town doesn't have a system to provide due process as there isn't a court system. However, the town has some options. The board nominated Barbara Byrnes-Lenarcic and Nancy Loving to research this further and present options to the board at a future meeting.

D. BOARD COMMITTEE REPORTS

Land Use and Housing Advisory Committee, LUHAC
The next meeting is scheduled for Sept. 18th, 2021.

Water Operations and Water Committee
Roger wanted to thank Carly Rixham for filling in for Emma Hardy while she was out of town. The Water Committee is currently looking into tap fees.

Jamestown Volunteer Fire & EMS
The slash pile is open now. Please refrain from pine needles, leaves, or boards.


Parks
Joe did a lot of clean up and work at Elysian Park and went through the programming on the watering system at the Town Square.

EPIC Committee
The team is working to schedule the next meeting. There was also a question about the procedure involving adding new members. New members need to be appointed through the board, per the Resolution.


ADJOURN

Trustee Yahnke moved to adjourn the meeting. Trustee Brancato 2nd the motion, which passed unanimously. The meeting adjourned at 9:32 p.m.

Respectfully submitted by,


Kristi Rutledge, Town Clerk

Approved,


Mayor, Michael Box

**The 9/7/21 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*