



**TOWN OF JAMESTOWN  
TOWN REGULAR BOARD MEETING  
May 3, 2021 MINUTES**

Mayor Tara called the roll at 7:04 p.m. Present at roll call were Trustees Yahnke, Box, Bedell, Mueller, Loving and Brancato.

**Approval of Agenda**

**Trustee Yahnke made a motion to approve the agenda. Trustee Brancato 2<sup>nd</sup> the motion, which was approved unanimously.**

**Approval of Minutes**

**April 5, 2021**

**Trustee Brancato made a motion to approve the April 5, 2021 minutes. Trustee Bedell 2<sup>nd</sup> the motion, which passed unanimously.**

**Clerk's Report**

The 2020 Audit is underway. A couple building permits have been received since the last meeting. One for a solar panel on Lower Main. The Clerk reviewed the water bills that are in arrears. There are a total of 9 households. There are currently 2 households on a payment plan. There are a few people that the Clerk has contacted to get set up on a payment plan. The Clerk recently sent out statements and indicated that late fees will be going back into effect once the State Emergency Order for the Pandemic is lifted.

**ANNOUNCEMENT**

Allen brought up the issue of some drop structures in the creek across from the Community Garden that are falling. The drop structures are right across from the community gardens. Allan will be working on repairs to these structures. Tara suggested a contact at Lynker that Allan can reach out for their expertise.

Ken discussed the possibility of moving location for Recycling this Sat. May 8<sup>th</sup>. The board agreed to move the location to the Church parking lot.

**OPEN FORUM**

**BOARD ACTION ITEMS**

**Approval of June 19<sup>th</sup> for the Spring Clean Up**

**Trustee Loving made a motion to hold a Spring cleanup on June 19<sup>th</sup>. Trustee Bedell 2<sup>nd</sup> the motion, which passed unanimously.**

**Approval for use of the Community Barn (Elysian Park) for an Art Project, week of May 10<sup>th</sup> (Emma Hardy)**

Emma Hardy is doing a test run of a project she is currently constructing. She would need the temporary fire hall for 5 days, approx. Monday, May 10<sup>th</sup> – Friday, May 14<sup>th</sup>.

**Trustee Box made a motion to approve use the community barn for Emma Hardy's art project. Trustee Mueller 2<sup>nd</sup> the motion which passed unanimously.**

**Discussion and Approval to purchase a Generator and backup power source for Internet outages in town.**

Trustee Box explained that there is a hub for all the DSL connections in town. When the power goes out there is a battery that will power the land lines but the DSL goes out immediately. During the fires, Michael learned that a 220V generator can be plugged into the hub and the phones and DSL will stay on in town. He investigated the possibility of a grant, but it was not available to fund permanent infrastructure. Bela has researched and investigated a plan to house a generator safely in the park. The board discussed several options. The equipment requires a 220V

generator. Michael will work with Bela on looking into this further and discussing options with Century Link on upgrades to their equipment.

**Trustee Box made a motion to table this discussion so that more information can be gathered. Trustee Yahnke 2<sup>nd</sup> the motion, which passed unanimously.**

#### **4<sup>th</sup> of July Celebration Discussion**

Mayor Tara stated that a chairperson was needed for the 4<sup>th</sup> of July to move forward. Kristi brought some ideas to help simplify the event this year, including bringing a food truck for providing lunch, to free up volunteers in the afternoon.

**Trustee Box made a motion to appoint Kristi Rutledge as the 4<sup>th</sup> of July Chairperson. Trustee Mueller 2<sup>nd</sup> the motion, which passed unanimously.**

**Trustee Box made a motion to approve a 4<sup>th</sup> of July Celebration budget of \$6k. Trustee Yahnke 2<sup>nd</sup> the motion, which passed unanimously.**

#### **Approval of the proposal submitted by the Concerned Citizens Group for Jamestown Wetlands**

**Preservation limiting development or improvements to Elysian Park to the area West of the tennis court.**

There was a discussion about limiting development to the wetlands on town property. The two areas in question are listed on the National registry for Wetlands. Courtenay felt that it should be something brought to the entire community. Michael agreed that there is not enough of a plan in place to consider this request at this time. The approval was postponed until the survey and more community feedback is received.

#### **Approval of submission of application to CDPHE for the town to obtain a free TBA (Targeted Brownsfield Assessment) of Elysian Park and the lower mine tailings.**

**Trustee Box moved to approve the free TBA Assessment of Elysian Park and the lower mine tailings. Trustee Bedell 2<sup>nd</sup> the motion, which was approved unanimously.**

#### **Discussion and Approval of the community survey questions for the Elysian Park Project**

The board reviewed a set of questions that have been drafted to be compiled into a survey to be sent to the community. The survey is designed to further gauge community interest in this proposed project(s) at Elysian Park.

**Trustee Yahnke made a motion to approve the list of questions as discussed. Trustee and Bedell 2<sup>nd</sup> the motion, which passed unanimously.**

#### **Discussion and Approval of traffic calming methods on Main Street.**

Courtenay gave an update on the traffic calming committee that met to discuss options. One of the options was to place barrels in the street, filled with sand or water. They do not have to remove in winter but could. The group proposed placing six of them throughout town and painting them.

**Trustee Mueller made a motion to approve moving ahead with the proposed traffic calming methods, contingent upon the town's insurance requirements. Trustee Yahnke 2<sup>nd</sup> the motion, which passed unanimously.**

#### **Approval of Resolution 2021, 5-5, Intergovernmental Agreement between the Town of Jamestown and Boulder County for Floodplain Administration**

**Trustee Yahnke made a motion to approve Resolution 2021, 5-5, IGA between the Town of Jamestown and Boulder County for Floodplain Administration. Trustee Box 2<sup>nd</sup> the motion, which passed unanimously.**

#### **Approval of Resolution 2021, 5-6 Fee schedule for Floodplain Permits**

The permit fee for Floodplain permits would increase from \$200 to \$250 right away, if passed. Then, a \$50 yearly increase would happen until the permit rate is aligned with the County cost for Floodplain permits. There would also be minimal expenses for training and certifications for a volunteer Floodplain Manager for the Town.

**Trustee Loving made a motion to approve Resolution 2021, 5-6 Fee schedule for Floodplain Permits. Trustee Yahnke 2<sup>nd</sup> the motion. The motion passed by a unanimous vote.**

Discussion and Approval of Next Steps for the Penalty Section of Town Ordinances

There was a discussion about removing the penalty sections of Town Ordinances. Tara wanted to bring this to the attention of the board. There are several outdated penalties that are active town Ordinances. She suggests working with the Town Attorney to simplify the language around penalties and make them easier to enforce.

**BOARD COMMITTEE REPORTS**

Jamestown Volunteer Fire & EMS

The Fire Department completed the Annual Wildland Refresher course.

Parks

Michael is working on maintenance on the Town Square.

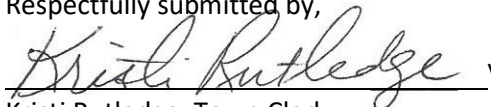
Streets & Bridges

Allan will send an email to the community regarding road maintenance in town.

**ADJOURN**

**Trustee Yahnke moved to adjourn the meeting. Trustee Brancato 2<sup>nd</sup> the motion, which passed unanimously. The meeting adjourned at 10:26 p.m.**

Respectfully submitted by,

  
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Kristi Rutledge, Town Clerk

Approved,

  
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Mayor, Tara Schoedinger

*\*The 5/3/21 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*