



**TOWN OF JAMESTOWN
TOWN REGULAR BOARD MEETING
March 1, 2021 MINUTES**

Mayor Tara called the roll at 7:02 p.m. Present at roll call were Trustees Bedell, Yahnke, Loving, Box, Brancato and Mueller.

Approval of Agenda

Trustee Mueller made a motion to approve the agenda. Trustee Box 2nd the motion, which was approved unanimously.

Approval of Minutes

February 1, 2021

Trustee Bedell made a motion to approve the January 4, 2021 minutes. Trustee Brancato 2nd the motion, which passed unanimously.

Clerk's Report

The Clerk reviewed the town's financial software. The town has been getting reimbursed for a hosting service for its financial software from a grant. That grant funding will expire in the next few months. A couple options were presented for maintaining the current software, which is QuickBooks. The Board agreed that the best option was a yearly plan at \$300 that will include software support and cloud-based back-ups.

ANNOUNCEMENT

Tara announced that the County is still reviewing the Town's plan for Floodplain Management support. She will have an update next month.

BOARD ACTION ITEMS

Approval of use of Fire Hall for Yoga Classes

Jessica Mueller requested the use of the Fire Hall to offer free weekly Yoga classes to the community. She has ordered KN-95 masks for people and reviewed the COVID-19 regulations and town rental requirements.

Trustee Yahnke made a motion to approve Jessica to rent the Fire Hall at no charge to offer free Yoga classes to the community. Trustee Box 2nd the motion, which passed unanimously.

Approval of the Jamestown Mercantile Liquor License

Rainbow attended the meeting to ask for renewal of the Mercantile Liquor License.

Trustee Mueller made a motion to approve the Jamestown Mercantile Liquor License. Trustee Bedell 2nd the motion, which passed unanimously.

Approval of Resolution 3-4, Series 2021 A Resolution Temporarily Allowing Alcohol Consumption in the Town Square

This resolution would allow persons over the age of 21 to consume alcoholic beverages in the town square on a temporary basis during the pandemic emergency and would begin upon the Merc's re-opening date. The Resolution would be repealed by the board at a later date when the Merc can resume normal business. The church had previously requested that music on Sunday begin no earlier than noon due to church services.

Trustee Loving made a motion to approve Resolution 3-4, Series 2021 A Resolution Temporarily Allowing Alcohol Consumption in the Town Square. Trustee Bedell 2nd the motion, which was approved unanimously.

Discussion and approval of rental agreement for use of the Town Square by the Merc

The Merc will start using the town square in April, possibly May. The plan is to have music from noon to 2:00 p.m. on Sundays. Music in the evenings would be over by 10 pm (Thurs-Sat). Chris O'Brien asked about a traffic control plan. Rainbow stated that she plans to have buzzers available to give to people that will let them know when their orders are ready, to minimize foot traffic between the Merc and the Park.

Trustee Mueller made a motion to approve the rental agreement for use of the Town Square by the Merc. Trustee Loving 2nd the motion. The vote was unanimous.

Approval of Ordinance 3-1, Series 2021, An Ordinance eliminating the possibility of imprisonment as a penalty for municipal offenses in the Town of Jamestown, CO

Barbara Byrnes-Lenarcic presented the final draft of an Ordinance which will eliminate imprisonment as a penalty for municipal offenses in the Town of Jamestown. All applicable Ordinances were listed in this Ordinance. The Ordinance was read in its entirety.

Trustee Mueller made a Motion to approve Ordinance 3-1, Series 2021, An Ordinance eliminating the possibility of imprisonment as a penalty for municipal offenses in the Town of Jamestown, CO. Trustee Brancato 2nd the motion, which was approved unanimously.

Discussion and approval about the creation of a traffic calming committee for Main St. traffic

Courtenay asked for feedback from the board on creating a special committee to discuss ways to improve traffic calming along Main Street. Julie Constantine stated that after the flood, the traffic calming group included people from the surrounding areas, including lower James Canyon and the Bar-K. She said that was helpful in prior discussions. Rainbow offered to be on a traffic calming committee. Chris O'Brien suggested reaching out to some people in the Bar-K and had some contacts at Boulder County Transportation.

Discussion about potential plans for Elysian Park

Julie Constantine and Peter Hudnut gave a presentation on a proposal for improvements to Elysian Park. Julie stated that she wanted to come to the board with an idea that was not well thought out or would not be feasible. She and Peter received prior approval from the Parks Committee to research some of these ideas. They wanted to share a possible vision and note that these are all suggestions and the group also tried to address issues that would affect the community. The focus of the improvements would be for families, but the larger goal would be to promote physical and mental wellness. One of the ideas would be to improve some items at Elysian Park, update the playground and to create a multi-use sports field at Elysian Park. The other idea would be to create a bike park in the lower ponds area, east of the park. They are asking for the board's approval to continue researching this project. Roger stated that he is not ok with giving a blessing to move forward on research. He feels that the community input is needed. Heather said her concerns are with the costs, liability and addressing on-going maintenance work and costs. Tara shared that she is worried about getting too far down the road and losing the community input. The board consensus was that Julie and Peter work with the Board in drafting questions for a community survey and that the board will review those questions at the April Board meeting.

Trustee Yahnke made a motion that activity can move forward with compiling a town survey regarding a bike field and amendments to Elysian Field. Trustee 2nd Bedell the motion, which passed unanimously.

Discussion and approval to sign-on to a letter to Governor Polis re: housing stability for renters and landlords impacted by the COVID-19 Pandemic

Tara presented a letter that many other Boulder County municipalities have signed to be addressed to the Governor in support of proving housing stability for renters and landlords impacted by the pandemic.

Trustee Loving made a motion to approve the Mayor signing this letter on behalf of the Town of Jamestown. Trustee Brancato 2nd the motion, which was approved unanimously.

BOARD COMMITTEE REPORTS

Water Operations and Water Committee

Matt stated that this week, they are starting the 1st Water Plant trainings with Emma Hardy. The new members are Carly Rixham and Jason Vogel. Jon and Emma are continuing to update the plant SOP's. Emma and Julie will be placing identifying stickers on various parts in the plant to help make the plant easier to understand how it

works. There is a potential need to improve the alarm system at the plant. We have received some estimates to do the work. The cost is approx. \$14k. The team is looking into grant to help offset the cost. Jon is working on a CDPHE grant for an ozone generator project to reduce the total organic carbon in the plant. He has a lot of strong backing from State agencies as well as our Water Engineer, Jennifer Aieta. There was a discussion of the grant structure and requirements. Tara suggested that maybe the research for the ozone project could continue and this grant that is due this month could be used to apply for funding for the alarm system improvements. The board will have a meeting a quick board meeting this Thursday, March 4th at 7:00 p.m. to approve the grant application.

Jamestown Volunteer Fire & EMS

The Board extended a congratulations to Chris O'Brien for his new role as Fire Chief of Lefthand Fire.

Parks

Michael will be sending out a sign up to the community for help emptying garbage cans at the Parks.

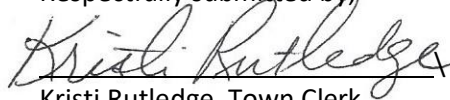
Garden Committee

Joe will be spending the rest of last year's grant by the end of March 2021.

ADJOURN

Trustee Box moved to adjourn the meeting. Trustee Bedell 2nd the motion, which passed unanimously. The meeting adjourned at 10:12 p.m.

Respectfully submitted by,


Kristi Rutledge, Town Clerk

Approved,


Mayor, Tara Schoedinger

**The 3/1/21 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*