



**TOWN OF JAMESTOWN  
TOWN REGULAR BOARD MEETING  
October 4, 2021 MINUTES**

Mayor Box called the roll at 7:00 p.m. Present at roll call were Trustees Bedell, Brancato, Boehms and Mueller. Trustee Loving joined at 7:08 p.m. Trustee Yahnke joined at 7:10 p.m.

**Approval of Agenda**

Trustee Bedell made a motion to approve the agenda. Trustee Brancato 2<sup>nd</sup> the motion, which was approved unanimously.

**Approval of Minutes**

**September 7<sup>th</sup>, 2021**

Trustee Mueller made a motion to approve the September 7<sup>th</sup>, 2021, minutes. Trustee Boehms 2<sup>nd</sup> the motion, which passed unanimously.

**Clerk's Report**

The town received a few permits last month. One for window replacement, a grading permit and a re-roofing permit. The budget workshop needs to be scheduled. The draft budget will be sent by Oct. 15<sup>th</sup>. The board agreed to schedule a budget workshop for Monday, Oct. 25<sup>th</sup>, 2021 at 7:00 p.m.

**ANNOUNCEMENTS**

Recycling Saturday is this Saturday and will be held at the Church parking lot.

**OPEN FORUM**

Kathryn White requested the use of Elysian Park for more movie night fundraisers. There is a Memorandum of Understanding in place for JAM to use all town facilities. The board agreed to allow the use of Elysian Park for JAM to hold movie nights.

**BOARD ACTION ITEMS**

**Discussion/Approval to add Kristin Bradley to the Elysian Park Improvement Committee per Resolution 8-13, 2021.**

Trustee Brancato made a motion to approve Kristin Bradley to the Elysian Park Improvement Committee. Trustee Yahnke 2<sup>nd</sup> the motion, which passed unanimously.

**Discussion/Approval of a DRAFT Enforcement Policy Statement regarding enforcement of Ordinances with Penalties**

Barbara Byrnes-Lenarcic discussed a draft enforcement policy that was drafted by members of LUHAC. They are looking for approval from the board to move forward with their draft policy that can be applied to all pertinent Ordinances. In addition, they would also like approval to discuss with the town attorney. There was a discussion about making a blanket statement that could apply to all ordinances or go through each ordinance individually. Barbara Byrnes-Lenarcic suggests that there be a blanket statement but also review each ordinance individually. Nancy stated that the language that was proposed in the draft blanket policy gives a method to enforcement. There is a notice given, a period of time for correction and action(s) following. She wanted guidance from the board to find out if this approach is reasonable to the board. The Trustees all agreed it sounded reasonable. Michael then said that it would be good to find out what tools are available to the Town to enforce these penalties.

Trustee Yahnke made a motion to authorize consultation with the town attorney to address the town's enforcement policy regarding Ordinances and review those suggestions with the board. Trustee Bedell 2<sup>nd</sup> the motion, which was approved unanimously.

**Discussion/Approval to study Boulder County's Ignition-Resistant Construction regulations - R327 in the 2015 Boulder County International Building Code (IBC) for New Construction and Remodels only to determine if certain items may be appropriate for Jamestown.**

Barbara Byrnes-Lenarcic said the reasoning behind this would be to help with the town's wildfire mitigation efforts. It would be a study on the County's regulations on safe building and determine if any of the regulations would be appropriate to the Town. They want to ask the board if they would like LUHAC to move forward in this research. Michael stated that he believes that wildfire safety is important but that he would also like to be careful about adding more restrictions with respect to building within the Town of Jamestown.

**Trustee Loving made a motion to table LUHAC moving forward to study Boulder County's Ignition-Resistant Construction regulations. Trustee Brancato 2<sup>nd</sup> the motion, which passed unanimously.**

Discussion/Update on American Recovery Act (ARP) funding

Ken Lenarcic gave an update on the ARP grant funding the town received. The town received approximately \$60k of funds to be used for specific purposes related to COVID. There are various projects for which these funds would apply. Some are directly related to responding to covid measures. A few other areas covered are water system related and communication infrastructure. The funds must be spent by 12/31/24 so there is time to spend the funds.

**BOARD COMMITTEE REPORTS**

Land Use and Housing Advisory Committee, LUHAC

The team met in September. Discussion about mapping in cemetery and tiny homes language.

Lefthand Watershed Center

Roger gave an update on the last meeting that was a tour of Cal-Wood and the burn area.

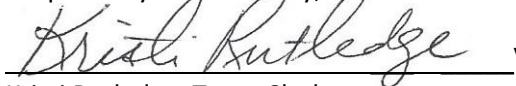
EPIC Committee

Jen said that the team met recently and divided into separate groups to discuss separate issues such as small maintenance items, communication, playground maintenance, etc.

**ADJOURN**

**Trustee Yahnke moved to adjourn the meeting. Trustee Bedell 2<sup>nd</sup> the motion, which passed unanimously. The meeting adjourned at 9:26 p.m.**

Respectfully submitted by,

  
\_\_\_\_\_  
Kristi Rutledge, Town Clerk

Approved,

  
\_\_\_\_\_  
Mayor, Michael Box

*\*The 10/4/21 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*