



**TOWN OF JAMESTOWN  
REGULAR TOWN BOARD MEETING  
March 2, 2020 MINUTES**

Mayor Lenarcic called the regular meeting to order at 7:03 p.m. Present at roll call were Trustees Brancato, Harris and Yahnke, Mueller and Box. Trustee Loving was absent.

Audience Members included Mark Williams, Matt Kohlhaas, Mary Brown and Barb Lenarcic

**ADMINISTRATIVE ITEMS**

**Approval of Agenda**

Trustee Yahnke made a motion to approve the agenda. Trustee Mueller 2<sup>nd</sup> the motion, which passed unanimously.

**Minutes February 3<sup>rd</sup>, 2020**

Trustee Yahnke made a motion to approve the minutes for February 3<sup>rd</sup>, 2020. Trustee Brancato 2<sup>nd</sup> the motion, which passed unanimously. Trustee Box abstained due to his absence at the previous meeting.

**FLOOD RESPONSE, RECOVERY AND REBUILDING**

**Discussion, Direction, Action:**

Tara Schoedinger submitted an update on the recovery efforts.

**ANNOUNCEMENTS**

Mayor Lenarcic gave an update on his activities since the last meeting. A Firewise action plan was submitted and is not yet approved. The 2020 Census will be starting in March. Census workers will be distributing forms to residents. They will not be mailing forms. There are several methods to respond, via email, mail in a paper form, website and by phone. The County is looking into the possibility of a ballot measure to raise taxes through a mill levy for transportation and affordable housing initiatives. It is possible that a portion of the transportation funding could be available for Jamestown to apply for a grant in the future to fund re-paving of County Road 94.

**IN-PERSON REPORTS**

**Town Clerk/Treasurer**

The 2019 audit has been started. Town Staff is working on getting documents to the auditor. There were 2 building permits received that have not been approved. They are both for the property at 67 Ward Street. The money for the GOCO grant that the town co-sponsored for Cal-Wood has come in and the Clerk will be submitting a check to Cal-Wood for those funds.

**Floodplain Administrator**

Mark Williams gave an update on floodplain activities. He has been working on the Letter of Map Revision that the County is spearheading. He is also looking at the Loving's property flood insurance rate. A septic system was reviewed for Erik Flink's property. The Colorado hazardous mapping revisions project is still on-going.

**Water Committee**

Vic report on the plant operations. There were a few issues while Jon was on vacation. Arne and Emma were able to problem solve and made several emergency improvements to get the system. They are working on ways to make sure this doesn't happen in the future.

**Watershed District Committee**

Mark sent a letter on behalf of the Watershed District Committee to developers at Gold Lake and the projects at 63/67 Ward Street. He has heard from the Gold Lake representatives and they will comply with the Town's Watershed Policies. However, there has been no response from the developers at 63/67 Ward Street.

## LUHAC

Barb Lenarcic gave an update on the committee activities. The Committee decided that at this time Jamestown doesn't need a formal ordinance regarding tiny homes. There was a discussion regarding revising the existing ADU Ordinance to include that tiny homes are required to be on a permanent foundation. The consensus of the board was to revise the current ADU Ordinance to include a requirement that tiny homes must have a permanent foundation or appropriate anchors to address excessive wind conditions. Mayor Lenarcic offered to help draft a revision to the current ADU Ordinance for the April meeting.

## BOARD ACTION ITEMS

### Discussion, Direction, Action:

#### Proposed Changes to Ordinance 3-1, 2019; Setbacks and Height Restrictions (LUHAC)

There was a proposal to eliminate setbacks for properties that border U.S. Forest Service property. Matt Kohlhaas stated that the Committee recommends that the setback requirement remains the same. The proposed change was to eliminate setbacks for properties that border USFS property. Currently, the setback requirement for any property is 5 feet from an adjacent property. The U.S. Forest Service states that when building a structure adjacent to any USFS property, that it does not infringe on USFS property. The Committee also wasn't sure of any legal repercussions due to property boundary issues arising due to the Town approving a building permit that could possibly interfere with an adjacent property. Trustee Box stated that the setback requirement was originally approved with some reservation concerning properties that border USFS property. The board has since gone through the variance process and found it to be an unpleasant process. In addition, the board requested reviewing the setback requirement of USFS property. Trustee Box requested making a change to the setback Ordinance solely for properties that border USFS property that the setback be 1 foot. He feels that the variance process is cumbersome. Trustee Mueller asked if the Town could have the Attorney review any legal considerations to making this change. Trustee Harris agreed that it would be appropriate to have the Attorney review the issue. The board agreed that if the Attorney has no issues than they would approve a change to a 1-foot setback for properties that border USFS property.

#### Approval of Resolution 03-05, 2020, A Resolution Recognizing and Supporting the Goals and Ideals for the 2020 Census

Trustee Harris made a motion to approve Resolution 03-05, 2020, A Resolution Recognizing and Supporting the Goals and Ideals for the 2020 Census. Trustee Mueller 2<sup>nd</sup> the motion, which was approved unanimously.

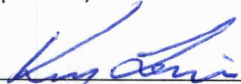
#### Approval of Resolution 03-06, 2020, A Resolution Authorizing an Updated Intergovernmental Historic Landmark Agreement with Boulder County

Trustee Harris made a motion to approve Resolution 03-06, 2020, A Resolution Authorizing an Updated Intergovernmental Historic Landmark Agreement with Boulder County. Trustee Mueller 2<sup>nd</sup> the motion, which was approved by a vote of 4-0. Trustee Yahnke was absent for the vote.

## ADJOURNMENT

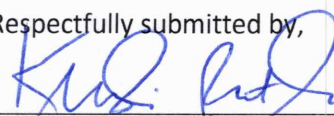
Trustee Yahnke made a motion to adjourn the meeting at 8:47 p.m. Trustee Harris 2<sup>nd</sup> the motion, which was approved unanimously.

Approved,



Kenneth Lenarcic, Mayor

Respectfully submitted by,



Kristi Rutledge, Town Clerk

*\*The 3/2/20 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*