



**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
October 5th, 2020 MINUTES**

Mayor Schoedinger called the meeting to order at 7:02 p.m. Present at roll call were Trustees Loving, Yahnke, Bedell and Brancato. Trustees Box and Mueller were absent. Trustee Box arrived at 7:04 p.m.

Approval of Agenda

Trustee Loving motioned to approve the October 5th agenda. Trustee Brancato 2nd the motion, which passed unanimously.

Approval of Minutes from August 3rd meeting

Tara had one change to a vote that was marked passed 5-0 and there was one opposed. The vote should read passed 5-1. Roger had a change to the sentence reading “contractors and the owners built a driveway”. That should read “town contractors and the owners built a driveway”.

Trustee Loving made a motion to approve the amended August 3rd minutes, as amended. Trustee Bedell 2nd the motion, which passed unanimously.

Approval of Minutes from the August 24th meeting

Trustee Yahnke made a motion to approve the August 24th minutes. Trustee Box 2nd the motion, which passed unanimously.

ANNOUNCEMENTS

Tara stated that she is working with Xcel on the tree trimming in town with their contractor Wright Tree. She brought the issues about tree trimming in town. One tree that was trimmed on Ward Street has now died and needs to be removed. There have been other trees that were left unsightly. Tara said Xcel Representatives said their priority is maintaining the safety of the power lines and not the maintaining the trees themselves. Tara suggested reaching out to homeowners to keep the trees around their property maintained.

Tara is also working with Xcel on a Power Pole replacement Program. The power is scheduled to be out on October 10th. She will follow up with them on more details.

Tara said that the OUR Center in Longmont reached out about having a COVID test location in Jamestown. They are offering testing in various other mountain communities. She asked some questions and was referred to Boulder County Public Health and will follow up with them on some details and upcoming dates.

Tara also followed up with Boulder County on a draft of an Intergovernmental Agreement (IGA) for Floodplain Management. The Board will still approve final action on how the Floodplain Administration will be handled.

Ken said that the regular monthly recycling will be held this Saturday.

IN PERSON REPORTS

Town Clerk/Treasurer

Kristi reviewed the 3rd quarter financials. Across each of the funds (General Fund, JVFD, Roads/Bridges, Parks and Water), they are all tracking under budget year to date. She walked the board through the budget timeline. The budget workshop was re-scheduled from October 19th to November 9th at 6:00 p.m.

LUHAC

The committee met in September. The group is continuing to work on small projects. There are some items up for board action at this meeting.

BOARD ACTION ITEMS

Request to use Fire Hall for tai chi classes (Vic)

Vic Harris requested the use of the fire hall for tai chi classes in the fire hall over the winter months. The class size would be no more than 5 people and masks would be required. Vic would sanitize the room after each class.

Trustee Yahnke moved to approve the use of the Fire Hall for tai chi classes at no cost to Vic. Trustee Brancato 2nd the motion, which was approved unanimously.

EMS Chief nomination/approval for Julie Constantine

Trustee Box made a motion to approve Julie Constantine as EMS Chief. Trustee Yahnke 2nd the motion, which was approved unanimously.

Approval of LUHAC questions for town attorney re: enforcement for Growth and Development Ordinances

LUHAC prepared a list of questions to ask for feedback from the town attorney on updating and revising.

For example, the town does not have a jail, as it did in the past and many of the Ordinances include enforcements such as imprisonment, which is outdated.

Trustees Bedell and Box left the meeting at 8:15 p.m.

Trustee Box re-joined the meeting at 8:16 p.m.

Trustee Bedell re-joined the meeting at 8:18 p.m.

Trustee Yahnke made a motion to approve sending the list of questions regarding the Growth and Development Ordinances to either Colorado Municipal League or the town attorney. Trustee Bedell 2nd the motion, which was approved unanimously.

Discussion and direction regarding a draft of the Good Neighbor Guidelines for Short-Term Rentals in Jamestown (LUHAC)

Trustee Loving made a motion to approve LUHAC to continue drafting good neighbor guidelines for approval at the next board meeting. Trustee Box 2nd the motion, which passed unanimously.

LUHAC will also share research on short term rentals relating to Jamestown to share at the next board meeting.

Discussion and approval of Resolution 10-23, 2020, Boulder County 2021 Sustainability Grant

Ken will be preparing an application for the 2021 Boulder County 2021 Sustainability Grant. The grant will include funding for the monthly and event recycling as well as money for repairs to the irrigation ditch.

Trustee Loving made a motion to approve Resolution 10-23, 2020, Boulder County 2021 Sustainability Grant. Trustee Yahnke 2nd the motion, which passed unanimously.

Discussion and approval of COVID community messages

The community messages focused on recent statistics as well as available COVID testing sites in the County and some additional information about herbal remedies and other ways to boost immunity.

Trustee Bedell made a motion to approve the proposed COVID community messages. Trustee Yahnke 2nd the motion, which was approved unanimously.

COMMITTEE REPORTS

Water Committee

Matt Kohlhaas gave an update on the water committee. He is working with the water operations staff to establish roles and responsibilities. And he will discuss budget recommendations. Roger said that Jon stated that there is a software upgrade in progress. A big thanks to Emma and Arne for helping over the past few weeks.

JVFD

Trustee Box stated that Seth Strickland completed his wildland certification. The department purchased some PPE for him. There was an in-person training held last weekend.

Roads and Bridges

Courtenay gave an overview of a drainage project that Allan and Sterling are working on just above 16th and Mesa Street. Allan and Sterling are gathering bids and assessments. They are working to stay within budget. The suggestions are adding additional culverts or installing a concrete swale to help alleviate the drainage issues. The main concern with the swales was snowplows. The County said that should not be a problem for their snowplows. The road delineators for traffic calming have arrived and Courtenay and Allan will be installing them along Main Street.

Parks

Michael reported that the irrigation system is running at town square. The Merc has moved out of the park.

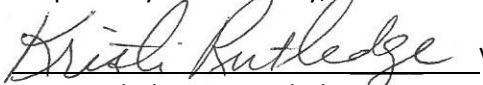
Lefthand Watershed Center

Ken stated that there is a mill levy increase for the St. Vrain and Left Hand Water Conservancy District that will be on the ballot. Jamestown is located within the Conservancy District.

ADJOURN

Trustee Yahnke moved to adjourn the meeting. Trustee Bedell 2nd the motion, which passed unanimously. The meeting adjourned at 9:38 p.m.

Respectfully submitted by,


Kristi Rutledge, Town Clerk

Approved,


Mayor, Tara Schoedinger

**The 10/5/20 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*