



**TOWN OF JAMESTOWN
SPECIAL TOWN BOARD MEETING
August 24th, 2020 MINUTES**

Mayor Tara called the roll at 7:01 p.m. Present at roll call were Trustee Mueller, Loving, Box and Yahnke. Trustee Bedell and Brancato were absent. Trustee Bedell joined at 7:04 p.m.

Approval of Agenda

Mayor Tara suggested moving the discussion of the Hazardous Waste event to the first item on the agenda. Trustee Loving made a motion to approve the motion as amended. Trustee Box 2nd the motion, which was approved unanimously.

B. BOARD ACTION ITEMS

Discussion, Direction, Action:

Discussion, feedback and action on the HARM/Metal and Household Hazardous Waste event plan for Saturday September 19th

Bridget Johnson gave an overview of the plan for the hazardous waste event planned for Saturday, September 19th, 2020. The event plan is based on the plan for the monthly single stream recycling events that have been taking place the last few months. The team will not be accepting trash at this event. It will be for hard to recycle and household hazard waste items only. A pricing list will be sent out to the community in advance. The idea behind what will be accepted is if it can be lifted into the truck in a safely distanced manner.

Approval of the recommended pre-qualified contractors for road maintenance

There were no RFP's received. Allan and the team will continue working on the process.

Approval of Appendix D to the Rental Agreement

This purpose of this Appendix is to outline the requirements for using an outdoor space under the current COVID-19 conditions. There are four main points listed. The first would be that the maximum allowable number of people should be no more than 80 based on the square footage of the park. Second, all attendees over the age of 10 must wear a mask. The third point is that speakers, singers, and musicians playing woodwind instruments will be permitted to remove their mask, however, attendees must stay 25 feet from the ramada stage. And lastly, attendees must maintain a 6-foot spacing between themselves and others not part of their household. Trustee Yahnke asked how this is communicated to attendees and how is it maintained by renters. Mayor Tara stated that it would be the responsibility of the renter to adhere to these requirements.

Trustee Yahnke made a motion to approve Appendix D to the Jamestown Rental Agreement. Trustee Mueller 2nd the motion, which passed unanimously.

Approval of the use of the Town Square for a private memorial

There was a request made to use the Town Square for a private memorial. The memorial will be held during the day.

Trustee Yahnke made a motion to approve the use of the Town Square for a private memorial requested by Betty Dowe. Trustee Bedell 2nd the motion, which passed unanimously.


Discussion, feedback and action on the Mitigation Strategies and Community Education Plan for COVID-19
Trustee Bedell said she would like to see more signage around town, specifically for visitors to town. Mayor Tara said that signs did arrive this afternoon and Ken Lenarcic will be working with volunteers in town to hang and place signage around town. Trustee Yahnke asked about who will be implementing this plan and she felt that the board can't do all the work and it might be good to reach out to community members who might want to get involved in this outreach plan. Trustee Mueller agreed with Trustee Yahnke.

Tara recommended sending the latest Boulder County data on a weekly basis and links to resources to be posted on the website. She also suggested bringing a draft of a community email for review at the next board meeting as well as updating the resources available on the town website by the next board meeting.

ADJOURN

Trustee Yahnke moved to adjourn the meeting. Trustee Bedell 2nd the motion, which passed unanimously. The meeting adjourned at 8:18 p.m.

Respectfully submitted by,



Kristi Rutledge, Town Clerk

Approved,



Mayor, Tara Schoedinger

**The 8/24/20 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*