



**TOWN OF JAMESTOWN  
REGULAR TOWN BOARD MEETING  
July 6, 2020 MINUTES**

Mayor Schoedinger called the meeting to order at 7:00 p.m. Present at roll call were Trustees Bedell, Box, Yahnke, Loving and Mueller. Trustee Brancato joined at 7:08 p.m.

**Approval of Agenda**

Trustee Yahnke motioned to approve the July 6, 2020 agenda. Trustee Mueller 2<sup>nd</sup> the motion, which passed unanimously.

**RECOVERY UPDATE**

Tara reported that she did not have any new news on recovery projects. She noted that some of the town's recovery files are missing from the Google drive and will be working on further securing the Google drive.

**OPEN FORUM**

Michael asked when board meetings can resume in person. The Board agreed that it might not be feasible for some time under the current COVID-19 regulations.

Erica Forbes asked about the town's policy on using non-chemical sprays in town. Tara suggested that it would be helpful to know some alternative methods as far as controlling noxious weeds. Erica said that she would do some research some ideas and present to the board.

**IN PERSON REPORTS**

Town Clerk/Treasurer

The Clerk reported that she gave the Auditors a deadline of later this month to have a draft available for the board to review/approve in August. The Audit deadline was extended to September 30<sup>th</sup>.

The Town's insurance agency CIRSA will be in town on July 21<sup>st</sup> and will conduct a paperwork and physical audit. A review of financials through 2<sup>nd</sup> quarter was presented for all the town accounts.

Water Operations

Roger reported that the Water Committee had a meeting on June 26<sup>th</sup>. Jennifer Aieta gave the Committee a tutorial on calcium and lead and copper.

LUHAC

The Committee met last month and elected the officers and committee members. There is one item on the agenda for this meeting. Items they are working on include a draft licensing agreement between the town and vacation rental owners and bonding for contractors. Tara suggested that LUHAC inventory the town Ordinances and find consistency regarding enforcement of our Ordinances and make a standard recommendation on enforcement.

STEWARDSHIP ADVISORY GROUP

Ken reported that he is continuing to monitor the seeds planted at 59 Ward Street. He is also working on a report of each of the properties.

**BOARD ACTION ITEMS**

Update on COVID Funding agreement with Boulder County

Tara reported that she is working with the County on an agreement for managing the funds. Michelle Krezec in the Commissioner's office does not believe that anything else is needed from the Board.

### **Approval of COVID Signage and Awareness Proposal (Ken)**

Ken is proposing to spend about \$2,468 on items related to signage and community awareness for COVID-19. He has researched more prominent and durable signs/banners to be placed around town. Those interested in helping Ken with wording and placement would be welcome. The first items on the proposal are for signage and the remaining items are for sanitizer stations and supplies.

**Trustee Yahnke made a motion for an expenditure up to but not exceeding \$2,468 for COVID-19 related signage and materials. Trustee Loving 2<sup>nd</sup> the motion, which passed unanimously.**

### **Discussion and Approval of Ordinance 7-3, 2020, An Extension to the moratorium on issuance of demolition permits for residential buildings within Town (LUHAC)**

Barbara Byrnes-Lenarcic spoke on behalf of LUHAC about extending the moratorium on demolition permits. The group discussed the importance of upholding a fair and clearly laid out process. The purpose of the moratorium was to allow some time for LUHAC to do some research on developing a process of controlling large developments in town.

**Trustee Bedell made a motion to not approve Ordinance 7-3, 2020. Trustee Box 2<sup>nd</sup> the motion, which passed 5-0. Trustee Brancato was absent for the vote.**

### **Update on 7 Main Street**

Tara gave an update on the construction project at 7 Main Street. Erica, the homeowner, purchased an easement from the town for a portion of 12<sup>th</sup> Street. She said that she was told that purchasing an easement was the same as buying the property outright. Since then, she has found that the County has a problem with the property lines since the town still owns some of the property that she is trying to build a tiny home. So, the building she is trying to construct would exist on two different properties. Tara discussed a few options with the town attorney. One option is that the tiny home could re-designed to be built entirely on one property or the other. The second option is that the Town could vacate the road right-of-way. State Statute says that when a road is vacated half of it goes to each of the adjoining property owners. In this case, the western ½ of the road would go to Erica and the eastern ½ would go to the Stokes. Erica would then work with the adjoining property owners to obtain deed to their portion. A third option would be for the Town to vacate a portion of the right-of-way. In this case the town would vacate the western ½ and that would allow Erica to build the tiny home where she wants to build it. Erica and her architect would prefer the third option. The legal fees were estimated to be \$200, which Erica would pay to the town. The board unanimously agreed that the third option would be the best for all. Tara will move forward with the town attorney in preparing the documentation.

### **Approval of Resolution 7-22, Series 2020, A Resolution in support of the black lives matter movement and a commitment by the Town of Jamestown to strive for racial equality, to uphold the right of all U.S. Citizens to exercise freedom of speech, the right to peaceably assemble, and the right to petition their government for a redress of grievances**

**Trustee Bedell made a motion to approve Resolution 7-22, Series 2020. Trustee Loving 2<sup>nd</sup> the motion, which passed unanimously.**

### **COMMITTEE REPORTS**

#### **Parks**

Michael reported that the Merc's rental of the town square is going well. Tara requested that the wooden chairs be brought inside for the week.

#### **Garden Committee**

Joe gave a report on the garden. The team has done a lot of work and it is looking great.

#### **Lefthand Watershed Center**

Roger reported that the last meeting was mostly financial matters. The latest matter is that the Forest Service is looking into an agreement with neighboring towns on the responsibilities of the boundaries of towns and the Forest Service.

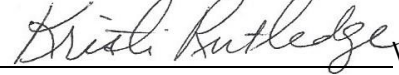
Roads and Bridges

Allan reported that Sterling joined the roads and bridges committee. They both walked the town to identify areas that need to be addressed. The County provided some road base to the town for patching potholes. That was applied just before the Dust Pro that the County applied. There have been numerous complaints about speeding in town. He also has reached out to the Brown's about a culvert issue on Spruce Street but has not heard anything from them. Tara suggested working with the County on some traffic calming measures. Joe suggested adding a stop sign at the bottom of Anderson Hill at Main Street.

**ADJOURN**

**Trustee Yahnke moved to adjourn the meeting. Trustee Box 2<sup>nd</sup> the motion, which passed unanimously. The meeting adjourned at 9:42 p.m.**

Respectfully submitted by,



Kristi Rutledge, Town Clerk

Approved,



Mayor, Tara Schoedinger

*\*The 7/6/20 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*