



**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
January 7, 2019 MINUTES**

Mayor Lenarcic called the regular meeting to order at 7:02 p.m. Present at roll call were Trustees Harris, Yahnke, Brancato and Box. Trustee Golden was absent.

Audience members in attendance included: Tara Schoedinger, Tessa Brandt, Roger Loving, Jim McGinley, Barb Lenarcic, Mary Brown, Jon Ashton and Samuel Scott

ADMINISTRATIVE ITEMS

Approval of Agenda

The approval of the minutes for December were removed.

Trustee Yahnke motioned to approve the agenda as amended. Trustee Box 2nd the motion, which passed unanimously.

Discussion, Direction, Action: Flood Response, Recovery and Rebuilding

Report: Tara Schoedinger

Tara gave an update on flood recovery issues. There are a few issues with the Irrigation ditch that are being addressed. The main pipe will be winterized and the outlet box will be repaired under warranty in the spring. CR-94 construction is complete. The gateway markers will be installed later this month.

Lower Main Street Bridge is substantially complete except for the erosion control maintenance. The team is working with the engineering firm on obtaining a LOMR (letter of map revision). A new stream gauge was installed on the bridge as well.

The canister filter system is complete at the water plant. Trustee Harris noted that the project came in under budget and the surplus can be used to stock up on filter cartridges.

There will be a board workshop given by the recovery team on January 28th at 6:00 p.m.

SPECIAL PRESENTATION – LUHAC

Roger Loving gave a presentation regarding suggested height restrictions and setbacks. LUHAC wanted to ask the board if it would like to continue to develop a set of building codes and restrictions for the Town of Jamestown.

Mayor Lenarcic asked about the specifics of the restrictions. The set backs would allow for 10 feet of setback between adjoining houses or structures. There is a variance option in the current building ordinance.

The board agreed that LUHAC should move forward in developing a draft ordinance.

ANNOUNCEMENTS

The Mayor gave a report of his activities since the last board meeting. The Engineers hired by the developers of the property at 63 Ward Street have contacted the town to ask questions about alternative methods for installation of a water line. The developers at the 67 Ward Street project have applied for a demolition permit with the County for the removal of the sunroom at the property. The Mayor and Water Operator supplied them with protocols they need to follow. The Mayor reported he is waiting for confirmation from the developers about following those protocols. A property owner and former resident contacted the Mayor and wishes to gift some property to the town.

OPEN FORUM

Samuel Scott presented an idea for a proposed Elysian Park exercise loop. The loops would consist of 11 fitness stations. The board suggested that the first step would be to submit the proposal to the town and gauge interest from the community.

IN-PERSON REPORTS

Clerk and Treasurer Report

The Clerk is currently wrapping up the books for 2018. The 2019 Budget has been submitted to the State. Trustee Yahnke asked for financial reports to be distributed more frequently. The Clerk suggested providing reports on a quarterly basis.

Water Operations

Water Operator Jon Ashton stated that the CDPHE grant is finishing up. There are two new pumps and a spare pump. These are part of the canister filter project. The canister filters are the best approach to reducing turbidity. In addition, new turbidity monitors have been installed as well. He is hopeful those will be up and running this week. This spring a new valve box will be installed at 73 Spruce Street. The town has received some State violations over the past few years. He is working with the State on resolving the issues. He also discussed a few of the treatment methods he is testing. The infiltration gallery is producing lower yields than a few years ago and the Water Committee is working on addressing those issues as well.

Resolution 01-01, 2019: A Resolution of the Town of Jamestown Authorizing the Mayor to execute an Intergovernmental Agreement with Boulder County for a (2019) Sustainability Grant and Authorizing Expenditure of those Funds (\$9050)

Trustee Harris made a motion to approve Resolution 01-01, 2019: A Resolution of the Town of Jamestown Authorizing the Mayor to execute an Intergovernmental Agreement with Boulder County for a (2019) Sustainability Grant and Authorizing Expenditure of those Funds (\$9050). Trustee Brancato 2nd the motion, which passed unanimously.

Process for Filling Board of Trustees Vacancy, Cemetery Chair and Clerk Pro-Tem.

The Clerk will put out the notice of a Trustee vacancy to the community and a deadline for submittal of applicants will be January 31st, 2019. The board will appoint a Trustee at the February meeting.

DRAFT Resolution for changes to the town rental facilities agreement and resolution.

Mayor Lenarcic submitted a draft of a Resolution Providing for the Establishment of Rental Charges, Deposits and Other Fees Associated with the Rental and Use of Town Buildings, Town Square and Elysian Park

Mayor Lenarcic made some suggestions to the rental agreement, including adding Jamestown Elementary School (JES) to the agreement per the recent Memorandum of Understanding with the town and JES. Mayor Lenarcic will make some edits to the agreement and bring it to the next board meeting.

Method for Funding Unanticipated Costs Incurred in Calendar Year 2018

There was a question of how to fund the ribbon cutting ceremony and getting the associated costs for the event. The board agreed to pay the cost from the general fund and reimburse the general fund from other funds that can cover the costs.

Motion to Approve a Specific Public Place for Posting Notice of Meetings and Agendas

Trustee Harris made a motion to approve the window of the Town Hall annex as the official posting place for public meetings and agendas. Trustee Yahnke 2nd the motion, which passed unanimously.

ADJOURNMENT

Trustee Yahnke make a motion to adjourn the meeting at 9:03 p.m. Trustee Box 2nd the motion, which was approved unanimously.

Approved,



Kenneth Lenarcic, Mayor

Respectfully submitted by,



Kristi Rutledge, Town Clerk

**The 1/7/19 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*