



**TOWN OF JAMESTOWN  
REGULAR TOWN BOARD MEETING  
September 9, 2019 MINUTES**

**Mayor Lenarcic called the regular meeting to order at 7:05 p.m. Present at roll call were Trustees Chezar, Box, Loving and Harris. Trustees Brancato and Yahnke were absent.**

Audience members in attendance included: Mary Brown, Jon Ashton and Bridget Johnson

**ADMINISTRATIVE ITEMS**

**Approval of Agenda**

**Trustee Box made a motion to approve the agenda. Trustee Harris 2<sup>nd</sup> the motion, which passed unanimously.**

**APPROVAL OF MEETING MINUTES**

**Approval of the August 5<sup>th</sup> Meeting Minutes**

**Trustee Harris made a motion to approve the August 5<sup>th</sup>, 2019 meeting minutes. Trustee Chezar, 2<sup>nd</sup> the motion, which passed. Trustee Box abstained from the vote due to his absence at the August meeting.**

**FLOOD RESPONSE, RECOVERY AND REBUILDING**

**Discussion, Direction, Action:**

**Approval of Resolution 09 11; A Resolution Approving a Contract with Computer Sites, Inc. for the Jamestown Volunteer Fire Station Back-Up Generator Installation**

**Trustee Box made a motion to approve Resolution 09 11; A Resolution Approving a Contract with Computer Sites, Inc. for the Jamestown Volunteer Fire Station Back-Up Generator Installation. Trustee Harris 2<sup>nd</sup> the motion, which passed unanimously.**

**ANNOUNCEMENTS**

**Mayor's Report**

Mayor Lenarcic gave an update on his activities since the last meeting. Century Link will be installing telephone poles along James Canyon in the next few weeks. There is a Firewise meeting on September 18<sup>th</sup>. The crack willows will be finished pruning in the next week at 34 Main Street. He is working on the Sustainability Grant for 2020.

**IN-PERSON REPORTS**

**Town Clerk/Treasurer Report: Kristi Rutledge**

*The Clerk reported that expenses year-to-date for each town account are tracking at approximately 50-60% of budget. The Town has received the Pre-liminary Assessed Valuation and as of the end of August, the assessed valuation looks like it will increase for 2020. The following building permit applications were received. 7 Main Street – Demolition Permit, which was approved. 7 Main Street – ADU, which is pending approval and 14 Mill Street – Electrical (generator), which was approved. The annual property audit by our Insurance Company (CIRSA) was completed and the town did very well. The Clerk proposed having an open house for residents in town where tours could be scheduled of the Water Plant and Firehall and Town Committees could present on their activities and get feedback and more involvement from residents.*

**Recycling Committee: Bridget Johnson**

Bridget gave a report on County Recycling efforts. Boulder County is sponsoring a Food Awareness week this week. The Boulder County Resource Conservation Division grants are up this year. The total amount of grants is \$100k.

**Water Operations: Jon Ashton**

Jon Reported that there have been no turbidity violations throughout the summer. Water quality testing for organics, nitrates, lead and copper were all found in compliance. There will be a new hydrant installed on Spruce Street. The Colorado Department of Public Health and Environmental (CDPHE) is doing a sanitary survey this week.

**BOARD ACTION ITEMS**

**Discussion, Direction, Action:**

**Resolution 09-12, 2019; A Resolution Amending the Financial and Controls Policy for the Town of Jamestown.** A discussion was held regarding a possible resolution for the town to adopt financial policies across various funds. Trustee Harris made a motion to approve Resolution 09-12, 2019; A Resolution Amending the Financial and Controls Policy for the Town of Jamestown. Trustee Loving 2<sup>nd</sup> the motion, which passed unanimously.

**Approval of Resolution 09-13, 2019; A Resolution of the Town of Jamestown Authorizing the Mayor to Execute an Intergovernmental Agreement with Boulder County for a (2020) Sustainability Grant and Authorizing Expenditure of those Funds.**

Trustee Harris made a motion to approve Resolution 09-13, 2019; A Resolution of the Town of Jamestown Authorizing the Mayor to Execute an Intergovernmental Agreement with Boulder County for a (2020) Sustainability Grant and Authorizing Expenditure of those Funds. Trustee Chezar 2<sup>nd</sup> the motion, which passed unanimously.

**Motion to Approve an Exception to the ADU Ordinance 05-03, 2019, per Section 5. (a) increasing the square footage exception granted at the May BOT meeting from 61 square feet to between 66 and 100 square feet for the proposed ADU at 7 Main Street.**

Trustee Box made a motion to table the exception until the town receives the application for the building permit for the main residence. Trustee Loving 2<sup>nd</sup> the motion, which passed unanimously.

**Motion appoint Trustee Oak Chezar as Chairperson for the Town Cemetery Committee.**

Trustee Harris made a motion to appoint Trustee Chezar as Chairperson for the Town Cemetery Committee. Trustee Box 2<sup>nd</sup> the motion, which passed unanimously.

**Elysian Park**

There was a clean-up in the playground a week ago. Volunteer Jim McGinley sanded down the wooden walkway in the playground.

**Town Square**

Trustee Box gave kudos to Joe Reichert for the new under-ground sprinkler system in the Town Square. The control box has been adjusted and the system is working properly.

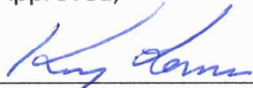
**Garden Committee**

The Garden Committee will be submitting items for the 2020 Sustainability Grant.

**ADJOURNMENT**

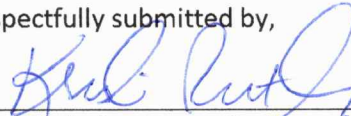
Trustee Box made a motion to adjourn the meeting at 8:32 p.m. Trustee Harris 2<sup>nd</sup> the motion, which was approved unanimously.

Approved,



Kenneth Lenarcic, Mayor

Respectfully submitted by,



Kristi Rutledge, Town Clerk

*\*The 9/9/19 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*