



**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
December 10, 2018 MINUTES**

Mayor Lenarcic called the regular meeting to order at 7:00 p.m. Present at roll call were Trustees Harris, Yahnke, Golden and Brancato. Trustees Box and Droste were absent.

Audience members in attendance included: Tara Schoedinger, Barb Lenarcic, Roger Loving, Jim McGinley and Tessa Brandt

ADMINISTRATIVE ITEMS

Approval of Agenda

Trustee Golden motioned to approve the agenda as amended. Trustee Yahnke 2nd the motion, which passed unanimously.

Approval of the November 5, 2018 Minutes

The minutes were amended under the request for zero set-back for the leach field at 175 Main Street that the board approved moving ahead with the surveys as well as the legal documentation. Trustee Yahnke moved to approve the minutes as amended from Nov. 5, 2018. Trustee Golden 2nd the motion. The motion passed unanimously.

PUBLIC HEARING – 2019 Budget

Trustee Harris moved to open the public hearing concerning the 2019 budget. Trustee Brancato 2nd the motion. The motion passed unanimously.

Mayor Lenarcic met with Don Sandoval from DOLA regarding budgeting. He said Mr. Sandoval confirmed that it is appropriate to have a balanced budget. He also said that Don Sandoval offered to give a budgeting 101 workshop ahead of the next budget preparation.

Trustee Harris moved to adjourn the public hearing. Trustee Golden 2nd the motion, which passed unanimously.

Discussion, Direction, Action: Flood Response, Recovery and Rebuilding

Report: Tara Schoedinger

Tara gave an update on flood on-going recovery projects. Construction on the irrigation ditch is complete. However, there are a few items that need to be addressed, including winterizing the ditch pipe and the main valves leaking. Radar signs on CR-94 will be installed Mid-December and the gateway markers will be installed Mid-January.

ANNOUNCEMENTS

The Mayor gave a report of his activities since the last board meeting. He stated that he has been in contact with Xcel Energy regarding electricity at the 67/63 Ward Street properties. The board discussed drafting an ordinance to collect fees for work done on behalf of property owners that the town engages the services of the town attorney and the Floodplain Administrator. The board also discussed a pending matter of guardrails along sections of James Canyon. The Mayor will write an update for the Clerk to publish on the website.

IN-PERSON REPORTS

Town Clerk/Treasurer Report

The town received 1 building permit for solar PV panels on 17 Ward Street.

LUHAC

Barb Lenarcic gave an update on LUHAC. She thanked the board for attending the recent LUHAC board workshop. After the workshop the group met and discussed sustainability, character, affordable housing hazard control and mitigation. They are also looking at setbacks and height restrictions, which they will discuss at their next meeting which will be on Tuesday, December 11th at 6:30 p.m.

Approval of Resolution 12-26, 2018, A resolution appropriating additional sums of money to increase amounts budgeted for the town of Jamestown, Colorado for the 2018 Budget.

A couple of small grammatical changes were suggested.

Trustee Golden made a motion to approve of Resolution 12-26, 2018, A resolution appropriating additional sums of money to increase amounts budgeted for the town of Jamestown, Colorado for the 2018 Budget as amended. Trustee Harris 2nd the motion, which passed unanimously.

Approval of Resolution 12-27, 2018, A resolution levying general property taxes for the year 2018 to defray the costs of government for the town of Jamestown, Colorado for the 2019 budget year.

Trustee Yahnke moved to approve Resolution 12-27, 2018, A resolution levying general property taxes for the year 2018 to defray the costs of government for the town of Jamestown, Colorado for the 2019 budget year.

Trustee Brancato 2nd the motion, which passed unanimously.

Approval of Resolution 12-28, 2018, A resolution summarizing and appropriating revenues and expenditures for each fund and adopting a budget for the town of Jamestown, Colorado for the calendar year beginning January 1, 2019 and ending December 31, 2019.

A line item will be added for the Cemetery budget and there will be line item added for town hall maintenance, which was included with the Town Maintenance. The budget amounts will not change.

Trustee Golden of Resolution 12-28, 2018, A resolution summarizing and appropriating revenues and expenditures for each fund and adopting a budget for the town of Jamestown, Colorado for the calendar year beginning January 1, 2019 and ending December 31, 2019 as amended. Trustee Harris 2nd the motion, which passed unanimously.

Motion to Approve MOU with Jamestown School for use of the Town Hall.

Trustee Harris made a motion to approve the MOU with the Jamestown School for use of the Town Hall.

Trustee Yahnke 2nd the motion, which passed unanimously.

Discussion of an update to the town facility rental Resolution

The Mayor discussed updating the town rental resolution to include the Jamestown Elementary School and to remove the rental of the Community Barn from the rental agreement. He will make suggested revisions to the rental agreement and resolution for approval at the next board meeting.

Update on the Leach field for 175 Main Street (located at 2 Ward Street)

Mayor Lenarcic stated that the property that the homeowner purchased from the town for a septic field is not within the area that it should be located. It needs to be moved to accommodate the actual property needed to build the septic system. The Mayor will get an estimate from the town attorney for updating the legal paperwork to make those changes and the surveyor to update the survey.

Volunteer Recognition Program: Volunteer of the Month Selection - Mayor Lenarcic

Mayor Lenarcic would like to table the volunteer recognition for the month of December. He would like to use the funds in 2019 for a volunteer picnic.

Trustee Yahnke made a motion to table the volunteer recognition for this month, per the Mayor's suggestion. Trustee Harris 2nd the motion, which passed unanimously.

F. BOARD COMMITTEE REPORTS

Elysian Park

Trustee Harris stated that the environmental covenant requires the town to get rid of gophers as they have brought contaminated soils to the surface. He will be working on removing the pests from Elysian Park.

Community Garden

Trustee Brancato will be meeting with the gardens committee members in the next week to discuss upcoming projects.

ADJOURNMENT

Trustee Harris made a motion to adjourn at 9:00 p.m. Trustee Yahnke 2nd the motion, which was approved unanimously.

Respectfully submitted by,



Kristi Rutledge, Town Clerk

Approved,



Mayor, Kenneth Lenarcic

**The 12/10/18 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*