



**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
November 5, 2018 MINUTES**

Mayor Lenarcic called the regular meeting to order at 7:04 p.m. Present at roll call were Trustees Harris, Yahnke, Droste, Box and Golden. Trustee Brancato was absent.

Audience members in attendance included: Jyoti Sharp, Chris Krolick, Rudiger Schmidt, Kate Dobbertin, Steve Edelstein, Jon Ashton and Cheyenne Willis

ADMINISTRATIVE ITEMS

Approval of Agenda

The wording for the motion for the motion for the CDPHE Grant needs to be changed to read “Design Build” improvements.

Trustee Yahnke motioned to approve the agenda as amended. Trustee Harris 2nd the motion, which passed unanimously.

Approval of the October 1, 2018 Minutes

Mayor Lenarcic has a couple changes. ALM Development asked for an approval letter for a domestic well. The word “town” should be removed. And Ashton stated it’s better for residents to be on town water supply. Trustee Droste moved to approve the minutes as amended from Oct. 1, 2018. Trustee Golden 2nd the motion. The motion passed unanimously.

Discussion, Direction, Action: Flood Response, Recovery and Rebuilding

Report: Tara Schoedinger

The Irrigation ditch construction is complete. The ditch rider wanted to make some improvements. CR-94, final walk-thru was completed on Oct. 2nd. CR-94, CDBG-DR is substantially complete. The gateway markers and radar sign still need to be completed. The crews have until the end of the year to complete the project. The lower main street bridge is nearly complete. Additional funding for some fill was approved by FEMA. The final walk thru is tentatively scheduled for Nov. 9th.

Tara asked to schedule a board workshop in January, so the recovery team can report their findings on the recovery close-out process. The workshop is scheduled for Monday, Jan. 28th at 6:00 p.m.

Motion to Approve Amendment 3 to the Boulder County Collaborative (BCC) Agreement between Jamestown and the City of Longmont.

Trustee Droste made a motion to approve Amendment 3 to the BCC Agreement between Jamestown and the City of Longmont. Trustee Golden 2nd the motion, which passed unanimously.

Motion to Approve the Application for a Revocable License from Boulder County Permitting the Town to Install the West Gateway Marker on the County Right of Way.

Trustee Droste made a motion to approve the application for a revocable license from Boulder County permitting the town to install the West Gateway Market on the County Right of Way. Trustee Yahnke 2nd the motion, which passed unanimously.

Motion to Approve the Use of \$27,000 Colorado Department of Public Health and Environment Grant for design build Improvements to the Electrical System at the Water Plant.

Trustee Box made a motion to approve the use of \$27,000 CDPHE and Environmental Grant for design build improvements to the electrical system at the water plant. Trustee Harris 2nd the motion, which passed unanimously.

SPECIAL PRESENTATIONS

Mayor Lenarcic discussed the issue of installing guard rails along portions of James Canyon. The Recovery Team has been speaking with the County Engineers about this and it is still moving forward.

ANNOUNCEMENTS

Trustee Harris stated that the Cyclists for Community organization will hold the Fat Tire Flurry II bike race on December 22nd. The proceeds will be put toward a portable bathroom for the Town Square during the summer of 2019. They also donated some money to help cover costs of the portable bathroom that was in place during this past summer (2018).

OPEN FORUM

IN-PERSON REPORTS

- Town Clerk/Treasurer Report
The Clerk is preparing the final 2019 budget. The Town is still collecting receipts for 2018 and the final assessment from the County has not been received yet.
Permits: One building permit for 3804 JCD was approved (garage/out building)
New permit for construction of home re-build at "O" Main Street
- Recycling Committee
Mayor Lenarcic provided the results of the town Clean-up day. The town purchased dumpsters for trash and was able to collect 8 cubic yards. In recyclables, the town collected 4,200 lbs. of single-stream recycling, 1,685 lbs. of electronics, 30 cubic yards of compost and much more including scrap metal and hazardous household waste.
- Water System Operations: Jon Ashton
Jon Ashton gave an update on the 73 Spruce Street project. Just over 30 feet of new water line was installed. There is a hydrant that still needs to be installed.

BOARD ACTION ITEMS

Discussion, Direction, Action:

Leach Field for 175 Main Street: Request for Zero setback from the Road Right-of-Way for Leach Field at 2 Ward
Trustee Droste made a motion to grant a request for a zero setback from the road right-of-way for leach field at 2 Ward Street. Trustee Harris 2nd the motion, which passed unanimously.

Trustee Yahnke made a motion to move ahead with the attorney and surveys and the town accepts the fees for now and the fees will be discussed later. Trustee Golden 2nd the motion, which passed unanimously.

Volunteer Recognition Program: Volunteer of the Month Selection- Trustee Harris

Trustee Harris recognized Craig and Mary Brown for the Volunteers of the Month for their hard work in the town. Mary has volunteered for LUHAC and other projects in town and Craig for his plowing help and creating the gateway markers.

Potential Removal of the Streetlight located near 143 Mesa Street.

Trustee Box made a motion to move forward with the removal process for the streetlight at 143 Main Street. Trustee Yahnke 2nd the motion. Trustee Box and Yahnke voted for the removal. Trustee Droste, Harris and Golden voted against the motion. The motion failed by a vote of 3-2.

Trustee Droste motioned to research the possibility of dampening the streetlights and making them more dark sky compliant. Trustee Golden 2nd the motion. The motion passed unanimously.

The Town Clerk will work with Cheyenne Willis and any other community members who would like to help research this issue further.

Mayor Lenarcic submitted a couple letters of support to local organizations. He asked the board if they are willing to allow him to continue to sign letters of support on behalf of the town for various local organizations. The board agreed that this was acceptable and trusts Mayor Lenarcics judgement.

**Resolution 11- 25: A Resolution Confirming the Position of Water Plant Operator Assistant
Trustee Harris made a motion to approve Arne Metzger for the position of Water Plant Operator Assistant.
Trustee Yahnke 2nd the motion, which passed unanimously.**

F. BOARD COMMITTEE REPORTS

Streets & Bridges (Scott)

Trustee Golden had a meeting with a resident on Spruce Street about a retaining wall to provide some stabilization to the intake.


Parks (Vic)

Trustee Harris stated that the parks committee is in the beginning stages of looking at installing an underground watering system for the Town Square.

ADJOURNMENT

Trustee Golden make a motion to adjourn at 9:45 p.m. Trustee Droste 2nd the motion, which was approved unanimously.

Respectfully submitted by,


Kristi Rutledge, Town Clerk

Approved,


Mayor, Kenneth Lenarcic

**The 11/5/18 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*