



**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
May 7, 2018 MINUTES**

Mayor Schoedinger called the meeting to order at 7:04 p.m. Present at roll call were Trustees Harris, Box, Yahnke, Donadio, Lenarcic and Droste.

Approval of Agenda

Trustee Donadio motioned to approve the May 7, 2018 agenda. Trustee Harris 2nd the motion, which passed unanimously.

Approval of Minutes from March 5th, 2018

Trustee Box made a motion to approve the minutes from March 5th, 2018. Trustee Donadio 2nd the motion. The motion passed. Trustees Harris and Yahnke abstained from the vote due to their absence at the meeting.

Approval of Minutes from March 19th, 2018

Trustee Lenarcic made a motion to approve the March 19th, 2018 minutes. Trustee Droste 2nd the motion. The motion passed. Trustees Box and Yahnke abstained from the vote due to their absence at the meeting.

Approval of Minutes from April 2nd, 2018

Trustee Yahnke made a motion to approve the April 2nd, 2018 minutes. Trustee Harris 2nd the motion, which passed unanimously.

Approval of Minutes from April 30th, 2018

Trustee Droste made a motion to approve the minutes from April 30th, 2018. Trustee Box 2nd the motion. The motion passed. Trustees Yahnke and Donadio abstained from the vote due to their absence at the meeting.

RECOGNITION OF DEPARTING MAYOR AND TRUSTEE

Mayor Schoedinger thanked Trustee Donadio for her service on the board.

The audience and board gave a round of applause for Mayor Schoedinger and her years of service to the Town. Trustee Harris thanked Mayor Schoedinger for her incredible leadership throughout the recovery process and her years of service to the town.

The Clerk gave the Oath of Office to the incoming Trustees and welcomed new Trustees Scott Golden and Joe Brancato. The Clerk gave the Oath of Office to incoming Mayor Ken Lenarcic.

COMMUNITY UPDATE

**Discussion, Direction, Action: Flood Response, Recovery and Rebuilding
Infrastructure Recovery Updates**

Tara gave an update on the recovery projects currently in progress in town.

Approval of Resolution 05-17, 2018, A Resolution Naming a Flood Recovery Manager

Tara Schoedinger was named as the Flood Recovery Manager.

Trustee Droste made a motion to approve Resolution 05-17, 2018, A Resolution Naming a Flood Recovery Manager. Trustee Harris 2nd the motion, which passed unanimously.

Approval for Edge Construction patina the guardrail at Mesa and 12th

Trustee Harris made a motion to approve Edge Construction to patina the guardrail at Mesa and 12th Streets. Trustee Yahnke 2nd the motion, which passed unanimously.

SPECIAL ORDER OF BUSINESS

Nomination of Committee Chairs:

- Trustee Yahnke made a motion to approve **Bridget Johnson as the Boulder County Recycling and Composting Authority Chair**. Trustee Box 2nd the motion, which passed unanimously.
- Trustee Box made a motion to approve **Vic Harris as the Water System Committee Chair**. Trustee Yahnke 2nd the motion, which passed unanimously.
- Trustee Yahnke made a motion to approve **Michael Box as the Jamestown Volunteer Fire & EMS Committee Chair**. Trustee Droste 2nd the motion, which passed unanimously.
- Trustee Box made a motion to approve **Scott Golden as the Roads & Bridges Committee Chair**. Trustee Droste 2nd the motion, which passed unanimously.
- Trustee Droste made a motion to approve **Vic Harris and Michael Box as Town Parks Committee Chairs (Elysian Park & Town Square)**. Trustee Yahnke 2nd the motion, which passed unanimously.
- Trustee Droste made a motion to approve **Chad Droste as the Cemetery Committee Chair**. Trustee Yahnke 2nd the motion, which passed unanimously.
- Trustee Box made a motion to approve **Heather Yahnke as the Town Hall Maintenance Committee Chair**. Trustee Harris 2nd the motion, which passed unanimously.
- Trustee Droste made a motion to approve **Ken Lenarcic as the Lefthand Watershed Oversight Group Chair**. Trustee Golden 2nd the motion, which passed unanimously.
- Trustee Box made a motion to approve **Joe Brancato and Ken Lenarcic as Consortium of Cities Chairs**. Trustee Droste 2nd the motion, which passed unanimously.
- Trustee Droste made a motion to approve **Joe Brancato, Aaron Rutledge and Jan Reed as the Garden Committee Chairs**. Trustee Yahnke 2nd the motion, which passed unanimously.

Appointments:

- Trustee Yahnke made a motion to appoint **Kristi Rutledge as Town Clerk & Treasurer**. Trustee Brancato 2nd the motion, which passed unanimously. The Mayor swore in the Town Clerk.
- Trustee Droste made a motion to appoint **Vic Harris as Mayor Pro-Tem**. Trustee Box 2nd the motion, which passed unanimously.
- Trustee Box made a motion to appoint **Chad Droste as Town Clerk Pro-Tem**. Trustee Brancato 2nd the motion, which passed unanimously.
- Trustee Yahnke made a motion to approve **Arne Metzger and David Mans as JVFD Fire Chiefs**. Trustee Box 2nd the motion, which passed unanimously.
- Trustee Yahnke made a motion to appoint **Colleen Williams as EMS Chief**. Trustee Box 2nd the motion, which passed unanimously.
- Trustee Yahnke made a motion to appoint **Mark Williams as Floodplain Administrator**. Trustee Droste 2nd the motion, which passed unanimously.
- Trustee Droste made a motion to retain **Sam Light as Town Attorney**. Trustee Yahnke 2nd the motion, which passed unanimously.
- Trustee Yahnke made a motion to retain **CIRSA as the Town Insurance Provider**. Trustee Golden 2nd the motion, which passed unanimously.
- Trustee Yahnke made a motion to appoint **Barb Byrnes-Lenarcic, Matt Kohlhaas, Mary Brown, Sterling Bennink, Nancy Loving, Roger Loving, Steve Jewell, Steve Edelstein and Jim McGinley as LUHAC Committee Members**. Trustee Brancato 2nd the motion, which passed unanimously.
- Trustee Harris made a motion to appoint **Denise Straus, Laurel Wanrow, Allan Mueller, Jyoti Sharp, Rainbow Shultz, Paul Midkiff and Eric Flink as SAG (Stewardship Advisory Group) Committee Members**. Trustee Yahnke 2nd the motion, which passed unanimously.

OPEN FORUM

Arne Metzger asked about planting trees at Elysian Park. Trustee Harris said unfortunately due to the Environmental Covenant with the EPA, the town is unable to excavate/dig up the ground. Only light tilling is permitted.

BOARD ACTION ITEMS

Discussion, Direction, Action:

Discussion of replacing permanent walking bridge near Elysian Park

Julie Constantine and Roger Loving asked the board about replacing the walking bridge near Elysian Park. They would like to know if the town would be willing to help with funding for any engineering costs. A flood plain permit would be needed. The Town Clerk will contact the Town's Insurance (CIRSA) to find out if a bridge would be covered under our policy.

Approval of liquor license renewal for Jamestown Mercantile

Trustee Yahnke made a motion to approve the liquor license renewal for the Jamestown Mercantile. Trustee Golden 2nd the motion, which passed unanimously.

Discussion and approval of Event Chair and budget for July 4th Celebration

The Town Clerk reported that she is working with a team of volunteers. She has for approval of a budget to move forward.

Trustee Yahnke made a motion to approve a spending budget of \$6,000, plus a 15% contingency. Trustee Harris 2nd the motion, which passed unanimously.

Approval of Resolution 05-15, 2018, Financial Controls Policy

Trustee Droste made a motion to approve Resolution 05-15, 2018 Financial Controls Policy. Trustee Yahnke 2nd the motion, which passed unanimously.

Approval of Resolution 05-16, 2018, Data Management Policy

Trustee Droste made a motion to approve Resolution 05-16, 2018, Data Management Policy. Trustee Yahnke 2nd the motion, which passed unanimously.

Volunteer Recognition Program

Mayor Lenarcic presented an idea to the board to have a monthly Community Volunteer Recognition Program. Each month a board member will nominate a community member they feel is worthy of being recognized for their volunteer efforts to benefit the town. He is asking for \$175 from the General Fund

Trustee Box made a motion to approve \$175 from the General Fund for the Volunteer Recognition Program.

Trustee Yahnke 2nd the motion, which passed unanimously.

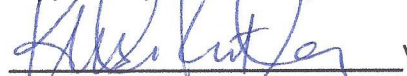
Approval of 2017 Audit Engagement with Hinkle/Swanhorst

Trustee Droste made a motion to authorize Mayor Lenarcic to approve the Audit Engagement with Hinkle/Swanhorst for the 2017 Audit. Trustee Yahnke 2nd the motion, which passed unanimously.

ADJOURN

Trustee Harris moved to adjourn the meeting. Trustee Droste 2nd the motion, which passed unanimously. The meeting adjourned at 8:52 p.m.

Respectfully submitted by,



Kristi Rutledge, Town Clerk

Approved,



Mayor, Kenneth Lenarcic

**The 5/7/18 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*