



**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
February 5, 2018 MINUTES**

Mayor Schoedinger called the meeting to order at 7:05 p.m. Present at roll call were Trustees Harris, Yahnke, Box, Droste, Donadio. Trustee Lenarcic arrived just after roll call.

Those in the audience included: Scott Golden, Tessa Brandt, Bridget Johnson, Steve Edelstein, Denise Straus and Jim McGinley

Approval of Agenda

The award for the Irrigation ditch will be tabled.

Trustee Harris moved to approve the agenda as amended. Trustee Donadio 2nd the motion, which was approved unanimously.

CLERK REPORT

The town will have an election. Election day will be Tuesday, April 3rd. It is the recommendation of the Clerk based on feedback from the Town Attorney, that the town use an outside vendor to print the election materials.

ANNOUNCEMENTS

Bridget Johnson gave an update on the Boulder County Recycling and Composting Authority. The Boulder County Mountain Sustainability Alliance Kickoff event will be this Wednesday, 2/7 at the Nederland Community Center at 6:30 p.m. The meeting will be focused on align the mountain communities with sustainability efforts. The Boulder County Recycling Authority Board had an annual retreat and identified gaps in current policies around the County. They are working on a Zero Waste tool kit and action plan and will also work to accept marijuana waste to include shredded paper to aid in composting. Recycling in Jamestown will be this Sat. Feb. 10th. Bridget will be driving down from Ward. Hopefully the expected snowfall doesn't cause much of a delay.

Approval of the 1/8/18 Minutes

Trustee Donadio made a motion to approve the January 8, 2018 minutes. Trustee Lenarcic 2nd the motion. The motion passed unanimously.

COMMUNITY UPDATE

Discussion, Direction, Action: Flood Response, Recovery and Rebuilding

LUHAC Update

Trustee Lenarcic said the committee met on Tuesday, January 23rd. A draft of the subdivision Ordinance concerning minimum acre lot size will be presented to the board on 3/5/18. Other items discussed included potential projects and a possible survey to the community on what community would like to review. The next meeting is scheduled for Tuesday, February 27th.

Infrastructure Recovery Updates

Gillespie Gulch – Construction is currently in progress. It began in early January but was slow to start due to utility moving. Xcel Energy completed the actual relocation on January 23rd. Century link is scheduled to be completed soon. Substantial completion of the project is scheduled for mid-spring. The final closeout is expected by mid-May.

Irrigation Ditch – The Contractor that will be doing the work is Colt and Steel. The start date will be pushed back due to prior commitments in the Contractor's schedule. An extension will be requested from FEMA. Notice of award will go on the March agenda. Notice to proceed will be issued after the notice of award is issued.

CR94 FEMA (PW1123) – Construction is winding down and will re-start in April. The Project Manager met with the kids at Jamestown Elementary School to apologize for the damage that was done in the riparian area by the creek.

CR94 CDBG-DR – This part of the work on CR94 is in the environmental evaluation portion of the process. The project will start in early summer.

Lower Main Street Bridge – The project bids are due February 22nd and is expected to be on the March board meeting agenda for approval.

Automated Flood Warning System – The rain gauge has shipped. It will be installed in February. The final part will be the programming the unit, which will be coordinated with Boulder County.

To date, there have been a total of 54 grant projects. 21 have been closed out, 18 are complete and ready for close out, 1 has not started and 14 are in progress.

OPEN FORUM

Steve Edelstein asked if he could see job descriptions for each town official position (Trustees and Mayor). Mayor Schoedinger stated that the Colorado Municipal League (CML) has a handbook for officials.

BOARD ACTION ITEMS

Approval for JAM

The board agreed to hold off on approving the dance classes until the dates were confirmed.

Trustee Droste moved to approve the use of the Town Hall for these JAM Sponsored events: April 14th for “Band in a Hat”, April 21st for VOX and December 31, 2018 for a NYE celebration. Trustee Lenarcic 2nd the motion, which was approved unanimously.

Approval of Resolution 2-4 2018, County Affordable Housing Plan

Trustee Lenarcic made a motion to approve Resolution 2-4, 2018, County Affordable Housing Plan. Trustee Harris 2nd the motion.

Steve Edelstein asked if the town is committed by approving this resolution. Trustee Lenarcic stated that the town is not financially committed. This is a show of support for the County initiative.

The motion passed unanimously.

Approval of Resolution 2-5 2018, Amending the reduced quarterly water fees for low income households

Trustee Box made a motion to approve Resolution 2-5 2018, Amending the reduced quarterly water fees for low income households. Trustee Donadio 2nd the motion, which was approved unanimously.

Approval of Resolution 2-6 2018, Clerk to appoint Election Judges

Trustee Droste made a motion to approve Resolution 2-6, 2018, Clerk to appoint Election judges. Trustee Box 2nd the motion, which passed unanimously.

Approval of Resolution 2-7 2018, Mail ballot election

Trustee Lenarcic made a motion to approve Resolution 2-7 2018, Mail ballot election. Trustee Droste 2nd the motion, which passed unanimously.

Approval of Audit engagement, 2016

Trustee Droste made a motion to approve the audit engagement letter from Swanhorst and Associates for the 2016 Audit. Trustee Box 2nd the motion.

The motion was approved unanimously.

Approval of Resolution 2-8 2018, AFWS design development

Trustee Harris made a motion to approve Resolution 2-8 2018, AFWS design development. Trustee Droste 2nd the motion, which passed unanimously.

Approval of Resolution 2-9 2018, Floodplain Permit Fee

The resolution was revised to read that the permit fee for the town will be \$100 per permit.

Trustee Harris made a motion to approve Resolution 2-9 2018, Floodplain permit fee, as amended. Trustee Yahnke 2nd the motion. The motion was approved unanimously.

Approval of Resolution 2-10 2018, Boulder County Sustainability Grant

Trustee Lenarcic has prepared the grant to apply for a Sustainability Grant for 2018. The grant will fund the continuation of monthly recycling pick-ups as well as recycling and composting pick up for the 4th of July festivities and a hard to recycle day. A portion of unused funds from 2017 will be carried over to complete a compost bin.

Trustee Harris motioned to approve Resolution 2-10 2018, Boulder County Sustainability Grant. Trustee Donadio 2nd the motion. The motion was approved unanimously.

Approval of Ord 2-1 2018, Elysian Park Environmental Covenant

Trustee Harris read the Ordinance in its entirety.

Trustee Lenarcic motioned to approve Ordinance 2-1 2018, Elysian Park Environmental Covenant. Trustee Yahnke 2nd the motion, which was approved unanimously.

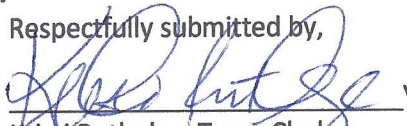
COMMITTEE REPORTS

- Roads & Bridges – Trustee Donadio reported that a new mirror at the top of Anderson Hill was installed.
- Cemetery – Trustee Droste reported that he found 4 additional Civil War Graves.
- Town Hall Maintenance – Trustee Droste reported that he will be hiring an electrician to fix the outside lights.
- Stewardship Advisory Group (SAG) - Trustee Lenarcic reports that the next meeting will be March 12th.
- Intermountain Alliance (IMA) – Trustee Lenarcic reported that there will be a pot luck on Feb. 22nd in Nederland 6-8. Trustees and interested residents are invited to attend.

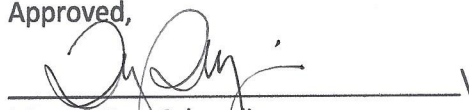
ADJOURN

Trustee Droste moved to adjourn the meeting. Trustee Yahnke 2nd the motion. The motion passed unanimously. The meeting was adjourned at 8:30 p.m.

Respectfully submitted by,


Kristi Rutledge, Town Clerk

Approved,


Mayor, Tara Schoedinger

**The 2/5/18 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*