



**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
December 4th, 2017 MINUTES**

Mayor Schoedinger called the meeting to order at 7:10 p.m. Present at roll call were Trustees Harris, Yahnke, Droste, Donadio and Lenarcic. Trustee Box arrived at 7:25 p.m.

Those in the audience included: Bridget Johnson, Steve Edelstein, Denise Strauss and Jyoti Sharp

Approval of Agenda

There will be a change in order of the Resolution and Ordinance for the 2 Ward sale and the Boulder County Recycling Authority committee update will be moved to the Community updates.

Trustee Droste made a motion to approve the agenda as amended. Trustee Donadio 2nd the motion, which passed unanimously.

ANNOUNCEMENTS

An individual will be coming up for community service. Mayor Schoedinger suggested several options for the individual to do some activities in town, including cleaning a few town buildings and the Merc.

Approval of the 10/4/17 Minutes

Trustee Droste made a motion to approve the October 4, 2017 minutes. Trustee Lenarcic 2nd the motion.

Ayes: 4 (Trustees Droste, Yahnke, Harris and Lenarcic)

Abstained: 1 (Trustee Donadio was absent)

The motion passed.

CLERK REPORT

The January board meeting will be held on January 8th due to the New Year's Day holiday. The election is coming up the nomination petitions will be distributed early January. Two new building permits were received. One is for a lift station and the other is for a new addition to a home. The Clerk thanked the Trustees for their help with the budget process.

PUBLIC HEARING – 2018 BUDGET

Trustee Lenarcic made a motion to open the public hearing for the 2018 budget. Trustee Yahnke 2nd the motion, which passed unanimously.

Resident Steve Edelstein asked what the updates and/or major changes to budget were for 2018.

Mayor Schoedinger listed the revenues and expenses from 2017 vs. 2018.

Trustee Harris motioned to close the budget hearing. Trustee Donadio 2nd the motion, which passed unanimously.

COMMUNITY UPDATE

Discussion, Direction, Action: Flood Response, Recovery and Rebuilding

Recycling Update:

Bridget Johnson gave an update on the Ocean Update movie that will be showing in December.

Boulder County Authority Recycling Committee met. The group discussed the Zero Waste action plan from the County. Jamestown is doing an excellent job in Sustainability efforts compared to other mountain communities. Eco Cycle won the award to run the Material Recovery Facility.

Stormwater Management Master Plan Grant Update (Carolyn)

Mayor Schoedinger asked for more updates about available grants. The grant is moving forward. Mayor Schoedinger suggested developing a Stormwater Management committee to research viable options for project funding.

Roads/Bridges Update

Trustee Donadio gave an update on the re-grading on Anderson Hill and Mesa Street. Trustee Donadio said that she will look at projects for 2018.

Infrastructure Recovery Updates

Mayor Schoedinger gave an update on recovery projects. Construction on the bridge at Main Street will be expected to begin in early March 2018. There will be a temporary access while the bridge is out of service.

OPEN FORUM

Denise Strauss gave a thank you for the board packet. Steve Edelstein gave a thanks to Trustee Donadio.

BOARD ACTION ITEMS

Approval of Resolution 12-29, Series 2017 A Resolution approving a purchase contract for the sale and conveyance of a parcel of land owned by the town of Jamestown.

Trustee Droste made a motion to pass Resolution No. 12-29 on the condition that Resolution No. 12-29 and the Purchase and Sale Contract not be signed until the documents have been revised to reflect that the property to be conveyed is 644 square feet. Trustee Harris 2nd the motion.

Steve Edelstein stated his concern regarding the stability of the lot.

Mayor Schoedinger stated that the town has no authority over the property at 175 Main Street. The County identified properties that were an emanate threat of collapsing. The property at 175 Main Street was not one identified.

The motion passed unanimously.

Approval of Ordinance 12-4, Series 2017 An Ordinance approving the sale and conveyance of town property at 2 Ward Street

Trustee Harris read the Ordinance in its entirety.

Trustee Droste moved to pass Ordinance 12-4, Series 2017 on the condition that the ordinance not be signed until the ordinance has been revised to reflect that the property to be conveyed is 644 square feet. Trustee Harris 2nd the motion. The motion was approved unanimously.

Approval of Resolution 12-27, 2017 A resolution adopting the 2018 budget.

Trustee Harris made a motion to approve the 2018 budget. Trustee Droste 2nd the motion, which passed unanimously.

Approval of Resolution 12-28, 2017 A resolution levying general property taxes for the year of 2018 to defray the costs of government for the Town of Jamestown, Colorado for the 2018 budget year

Trustee Donadio moved to approve Resolution 12-28, 2017 A resolution levying general property taxes for the year of 2018 to defray the costs of government for the Town of Jamestown, Colorado for the 2018 budget year.

Trustee Harris made a comment that the mill levies have not changed from 2017 to 2018.

Trustee Yahnke 2nd the motion, which passed unanimously.

Approval of contract extension for Finance Specialist

Trustee Droste made a motion to extend the contract for Finance Specialist. Trustee Lenarcic 2nd the motion, which passed unanimously.

Approval of Resolution 12-30, 2017 Assistant Water Operator Resolution

The resolution was amended to include that the position shall not be eligible for paid vacation.

Trustee Harris made a motion to approve Resolution 12-30, 2017 Assistant Water Operator Resolution, as amended. Trustee Donadio 2nd, which passed unanimously.

Approval of Resolution 12-31, 2017 Town Clerk Resolution

Trustee Harris made a motion to approve Resolution 12-31, 2017 Town Clerk Resolution. Trustee Droste 2nd the motion, which passed unanimously.

Approval of the Jamestown Drainage and Stormwater Management Master Plan

Trustee Donadio made a motion to approve the Jamestown Drainage and Stormwater Management Master Plan. Trustee Harris 2nd the motion, which passed unanimously.

Approval of contract for ACE Engineering, Amendment 10, Task Order 5

Trustee Droste made the motion to approve ACE Engineering, Amendment 10, Task Order 5 as amended to work to be performed through March 2018. Trustee Harris 2nd the motion, which passed unanimously.

Approval of Ordinance 12-05, Series 2017 An Ordinance permitting the town of Jamestown to enter into an Environmental Covenant with the State of Colorado Department of Public Health and Environment for the protection of remediated portions of Elysian Park

Trustee Harris read the Ordinance in its entirety.

Trustee Harris made a motion to approve Ordinance 12-05, Series 2017 An Ordinance permitting the town of Jamestown to enter into an Environmental Covenant with the State of Colorado Department of Public Health and Environment for the protection of remediated portions of Elysian Park. Trustee Lenarcic 2nd the motion, which passed unanimously.

Designate Official Town Posting Place for 2018

Trustee Harris made a motion to use the lobby window of the offices. Trustee Yahnke 2nd the motion, which passed unanimously.

Discussion and Approval of Town Committee Chair Template

Mayor Schoedinger suggested changing it to a committee that reports to the Board of Trustees but not led by a Trustee. Trustee Lenarcic was supportive of that idea. The Mayor and Trustees discussed several edits. Mayor Schoedinger will distribute the proposed edits to the board.

Trustee Donadio moved to approve the draft Town Committee Chair template based on changes as discussed in the meeting. Trustee Harris 2nd the motion, which passed unanimously.

COMMITTEE REPORTS

Water System Operations

Water Committee – The column was full of water and had been filled with sediment

Elysian Park

Town Square

Cemetery

SAG – meeting in a week.

IMA – Next meeting will be in January 2018.

LWOG – Maintenance and monitoring landowner information was distributed to the board for information

Town Hall Maintenance – The town hall lights have been replaced.

ADJOURN

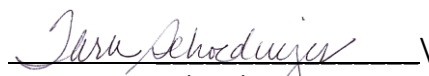
Trustee Lenarcic moved to adjourn the meeting. Trustee Droste 2nd the motion. The motion carried unanimously. The meeting was adjourned at 9:15 p.m.

Respectfully submitted by,



Kristi Rutledge, Town Clerk

Approved,



Mayor, Tara Schoedinger

**The 12/4/17 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*