

**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
July 10th, 2017 MINUTES**

Mayor Schoedinger called the meeting to order at 7:03 p.m. Present at roll call were Trustees Donadio, Lenarcic, Yahnke, Droste and Box. Trustee Harris was absent for the meeting.

Those in the audience included: Chris O'Brien, Allan Muller, Steve Edelstein, Karen Zupko, Scott Golden, Michelle, Barb Lenarcic, Jenn Lucas, Roger & Nancy Loving, Mary Brown, Joy Boston, Rich Kane and Denise Strauss. Town Staff included Millissa Berry, Tessa Brandt and Erika Archer

Approval of Agenda

Trustee Droste made a motion to approve the agenda with the removal of approval of self-defense classes. Trustee Lenarcic 2nd the motion. The motion passed unanimously.

CLERKS REPORT

The town received 2 new building permits for an elevations project 40 Main Street and 99 Main Street. A Memorial was held in the town square this afternoon for long-time resident Eddy Ermoian. The property/physical insurance audit is scheduled for late August.

COMMUNITY PRESENTATION

Peak to Peak Housing and Human Services Task Force

Rebecca Lawrence gave a brief update on the Peak to Peak Housing and Human Services Task Force. She is asking the town council for a liaison to work with in sharing information and resources.

Solar Garden Presentation

Tim Rehder (EPA) and Tom Figel (GRID Alternatives) gave a presentation about a community solar garden that can be shared among residences in communities. A proposal was distributed to the board members and attendees at the meeting. The proposal included a potential site in town for the solar garden. There would be no cost to the town to develop this solar garden. A group of citizens will work on collecting questions and concerns and they will bring those to the August meeting.

90% Design for Irrigation Ditch

David Bowles (Project Manager) and Rick Gonzales from RG Associates gave an update on the design of the irrigation ditch project. The team presented the design details and timeline of the project. The team will construct a temporary road for access to the head gate area.

COMMUNITY UPDATE

Anvil Table Project Update

Erika Archer gave an update on the anvil picnic table project which is funded by a grant awarded by the Compton Foundation. The table will be built in the community barn and will be placed in Elysian Park. Those involved will include students from CU and the students and staff at Jamestown Elementary. The final design will be presented at the September board meeting. The community is invited and encouraged to participate in the project.

Drainage and Stormwater Management Master Plan Update

Millissa Berry gave an update on the Drainage and Stormwater Management Master Plan. The draft is available on the website and comments and feedback are welcome. The team is hoping to have the final plan approved at the August board meeting.

Roads/Bridges Update

The FEMA funded portion of CR94 is in progress. The James Canyon portion is under way. Culverts in James Canyon are currently being constructed. The Jamestown portion is awaiting the final determination from FEMA. The CDBG-DR section of CR94 with the Gateway markers is being revised by AECOM. However, the final design and plan is still determined by the FEMA eligible funding.

Gillespie Gulch is in progress and expected to start in early September.

Infrastructure Recovery Updates

Mayor Schoedinger gave an update on other recovery projects. The house at 36 Ward will be demolished. The County is doing that work. The Rain Gauge project is scheduled to be completed in August. The Elevations project bids came in over budget. The team will work with the state to cut the budget down in order to proceed. That project is currently on hold.

OPEN FORUM

Karen Zupko asked if more detail could be added to the agenda so the community is better informed of what will be discussed. Mayor Schoedinger suggested posting the board packet information on the website.

EXECUTIVE SESSION

Trustee Droste made a motion to enter an executive session or conference with the town attorney for purpose of receiving legal advice under C.R.S. Section 24-6-402 (4)(b) on potential liability matters. The town attorney will participate via teleconference. Trustee Donadio 2nd the motion which passed unanimously.

Mayor Schoedinger called the meeting back to order at 9:03 p.m. Mayor Schoedinger stated that the executive session had been concluded and that the participants in the executive session were: Town Attorney Sam Light, Trustees Donadio, Lenarcic, Yahnke, Droste and Box, Town Clerk Kristi Rutledge and Mayor Schoedinger. She asked for the record, that any person who participated in the executive session believed that any substantial discussion of any matters not included in the motion to go t executive session in violation of the open meetings law, state his or her concerns for the record. No concerns were raised.

BOARD ACTION ITEMS:

Discussion, Direction, Action

Discussion and direction on the solar garden

A group of community members will meet and prepare a list of questions concerning the solar garden project.

Discussion and approval of the Jamestown Comprehensive Plan update (Millissa)

Millissa met with the County and the County had a few editing preferences. The intent is not changed but there were some minor clerical edits. Trustee Lenarcic was comfortable with the changes that the County made.

The board can approve it based on the suggested changes from the County.

One issue that came up was to the town boundaries. At some point between 1990 and 2000, the town boundaries changed. That could have been for taxation purposes and not residential based.

Trustee Lenarcic made a motion to accept the Comprehensive Plan including the suggestions from the County. Trustee Donadio 2nd the motion, which passed unanimously.

The County will look at revising the current IGA, once it examines the town boundaries.

Discussion and approval to change the name of Slaughterhouse Gulch Road

Joy Boston asked that the name Slaughterhouse Gulch Road be changed within the town of Jamestown. Several years ago, the name changed and is inconsistent and invalid within various channels. She is wondering if the name can be formally re-named with the County. Mayor Schoedinger asked if the Town of Jamestown has Jurisdiction on that part of the road. The Town does not maintain that section of the road. If the road is private property, the

board wouldn't have any authority to change the road. It would be up to the property owner to change the name with the County. Mayor Schoedinger stated that the first step might be to determine the town's responsibility. Trustee Lenarcic wanted to table this issue until more information could be provided.

LUHAC Update

Barb Lenarcic gave an update on the Jamestown Open Space Properties and summary of 6/19/17 Meeting and survey results. She stated that there were 39 attendees. Following the meeting, surveys were sent to the entire community. The group received 30 responses to the survey. Their take away from the survey was that the community supports public access and the formation of a stewardship advisory committee.

Approval for LUHAC to move forward with a Stewardship Advisory Group framework (identifying structure, goals and other) to manage/maintain/advise the BOT re: JT Open Space (buyout) Properties (LUHAC)

Trustee Droste made a motion to approve LUHAC to move forward with a Stewardship Advisory Group framework to manage/maintain/advise the BOT on JT Open Space Properties. Trustee Yahnke 2nd the motion.

Trustee Box asked what would happen if this is not approved and no action is taken. This is a recommendation to approve a framework that will be approved after it is developed.

The motion was approved unanimously.

Approval to do interim maintenance on 59 Ward Street (cut at height of 6")

The board stated that maintenance does not need approval and it is ok if maintenance is done.

Approval for JCWI Restoration project for re-vegetation on town open space and parks (Rick Rudy – JCWI, Millissa)

JCWI was awarded a grant for restoration work to be done along the creek.

Trustee Droste made a motion to approve the JCWI restoration project for re-vegetation on town open space and parks. Trustee Box 2nd the motion, which passed unanimously.

Approval of 90% design for Irrigation Ditch

Trustee Droste made a motion to approve the 90% design for the irrigation ditch. Trustee Donadio 2nd the motion, which passed unanimously.

Approval of ACE Engineering Task Order 5, Amendment 9

Trustee Droste made a motion to approve ACE Engineering Task Order 5, Amendment 9. Trustee Yahnke 2nd the motion, which passed unanimously.

Approval of Resolution 07-12, 2017 – Town of Jamestown Code of Conduct

Trustee Box asked if this is more of a statement of intentions that the board is going to follow or is there any enforcement to this document. Trustee Lenarcic said this is not to penalize people but to provide some guidance to the Board of Trustees. This does not replace Resolution 12-38, Series 2015.

Trustee Droste made a motion to approve resolution 07-12, Series 2017 Town of Jamestown Code of Conduct as revised. Trustee Donadio 2nd the motion, which passed unanimously.

Authorization of a BOT study to determine the feasibility of a (short term) lodging tax in Jamestown

Trustee Lenarcic made a motion to table the BOT study to determine the feasibility of a (short term) lodging tax in Jamestown. Trustee Droste 2nd the motion, which passed unanimously.

Approval of Resolution 07-13, 2017, Rock Sol Contract amendment and time extension

Trustee Droste made a motion to approve Resolution 07-13, 2017, Rock Sol Contract amendment and time extension. Trustee Yahnke 2nd the motion, which passed unanimously.

COMMITTEE REPORTS

Recycling Committee

Erika Archer gave an update that after 3 pick-ups from the monthly recycling pick-ups, Jamestown diverted 7,475 lbs of recycling. That equals 3.74 tons of greenhouse gas emissions.

CEMETERY

Trustee Droste met with Colleen and they picked out a spot for Tom Maloney's memorial. She is also going to donate the historic drilling stone.

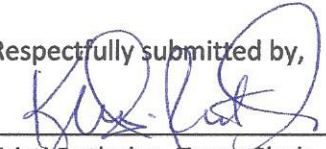
TOWN HALL MAINTENANCE

The swallow nest is not able to be moved until the birds have left the nest. There was a discussion as to how to prevent the birds from nesting in the same location in the future.

ADJOURN

Trustee Droste moved to adjourn the meeting. Trustee Box 2nd the motion. The motion carried unanimously and the meeting was adjourned at 10:45 p.m.

Respectfully submitted by,



Kristi Rutledge, Town Clerk

Approved,



Tara Schoedinger, Mayor

**The 07/10/17 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*