

TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
October 2nd, 2017 MINUTES

Mayor Schoedinger called the meeting to order at 7:15 p.m. Present at roll call were Trustees Harris, Yahnke, Box, Droste and Lenarcic. Trustee Donadio was absent.

Those in the audience included: Jim McGinley, Steve Edelstein, Jenn Lucas, Chris Krolick and Tessa Brandt

Approval of Agenda

The contract management and purchasing policy discussions will be tabled because more information is needed. Mayor Schoedinger said that town attorney Sam Light is available for an executive session if needed for the purposes of determining positions relating to matters subject to negotiating or developing strategy under CRS for the purpose of receiving legal advice for contract matters.

Trustee Droste made a motion to approve the agenda as amended. Trustee Box 2nd the motion. The motion passed unanimously.

Approval of 7/10/17 Minutes

Trustee Yahnke made a motion to approve the 7/10/17 minutes. Trustee Droste 2nd the motion, which passed unanimously.

Ayes: 4 (Trustees Yahnke, Box, Droste and Lenarcic)

Abstained: 1 (Trustee Harris)

Motion passed.

ANNOUNCEMENTS

CLERKS REPORT

The transfer of the property at 35 Ward Street has been recorded with the County.

The Clerk will be scheduling meeting times before the budget workshop with each department head to review and update their respective budget(s). The budget workshop will be held on Mon. Nov. 13th.

COMMUNITY UPDATE

Discussion, Direction, Action: Flood Response, Recovery and Rebuilding

Infrastructure Recovery Updates

Mayor Schoedinger gave an update on current and upcoming recovery projects in town.

OPEN FORUM

Steve Edelstein stated his concern regarding potholes on Anderson Hill and Mesa Street.

BOARD ACTION ITEMS

Discussion, Direction, Action:

Approval for JES to use Town Hall on Tues. Oct. 31st for Halloween Party and Sun. Jan. 28th, 2018 for the Chili Cook-off.

Trustee Yahnke made a motion to approve JES to use the Town Hall on Tues. Oct. 31st for the Halloween Party and Sun. Jan. 29th for the Chili Cook-off. Trustee Harris 2nd the motion, which passed unanimously.

Approval for JAM to use the Town Hall on Dec. 9th for a Craft Fair and New Year's Eve 2017

Trustee Droste motioned to approve JAM to use the Town Hall on Dec. 9th for a Craft Fair and New Year's Eve 2017. Trustee Yahnke 2nd the motion, which passed unanimously.

Approval for Tai Chi classes in Town Hall, Fall 2017 through Spring of 2018

Trustee Lenarcic motioned to approve Tai Chi classes in the Town Hall from the fall of 2017 through the spring of 2018 and to waive fee based on retro-active contribution that the tai chi instructor has made in the past.

Trustee Yahnke 2nd the motion.

Ayes: 5 (Trustees Box, Yahnke, Lenarcic, Droste)

Abstained: 1 (Trustee Harris)

The motion carried.

Discussion and approval of Resolution 10-21, Series 2017, A Resolution Authorizing the Town of Jamestown to sponsor a GOCO Mini-Grant on behalf of Cal-Wood

Cal-Wood is asking the Town of Jamestown to be the fiscal agent to sponsor a grant for a community greenhouse at Cal-Wood. The Resource Manager for Cal-Wood will manage the project and all the expenses as well as reports.

Trustee Lenarcic made a motion to approve Resolution 10-21, Series 2017, A Resolution Authorizing the Town of Jamestown to sponsor a GOCO Mini-Grant on behalf of Cal-Wood. Trustee Yahnke 2nd the motion, which passed unanimously.

Discussion and approval on the delaying the implementation of Ordinance 09-03 until the IGA with the Sheriff's Department has been finalized and approved by the Board

Trustee Droste motioned to delay the implementation of Ord. 09-03 until the IGA with the Sheriff's Department has been finalized and approved by the Board. Trustee Yahnke 2nd the motion.

Trustee Lenarcic stated that the Ordinance was a draft and thought there were issues.

Ayes: 4 (Trustees Harris, Droste, Yahnke and Box)

Abstained: 1 (Trustee Lenarcic)

The motion passed.

Approval of staffing grant extension

Trustee Droste made a motion to provide direction to the Finance Specialist to direct DOLA to prepare a new contract for the staffing grant that would run from 1/1/18 to 12/31/19. Trustee Harris 2nd the motion, which passed unanimously.

Direction regarding direction for ACE Engineering

Town Attorney, Sam Light joined the discussion via phone.

Jenn Lucas stated that access to files she uses for town projects was removed and she asked the Town Contractor, ACE Engineering, to give her access. Sam Light stated that it is the town's choice to define how it chooses to share town information. The Contractor, ACE Engineering, was asking for direction of the board to confirm how she as a contractor of the town is to handle town information. Trustee Droste said that the policy based on the contract is clear and directs the Mayor to execute the contractor and provide direction to the Contractor. Trustee Lenarcic suggested drafting a volunteer job description(s) to help give volunteers direction. Trustee Harris stated the concern of Jenn Lucas was that she did have access to files and that access has been cut off. Mayor Schoedinger suggested creating a process which allows for sharing of documents through the Town's shared drive and defining who has access to those files.

Trustee Droste made a motion that the board will confirm with ACE Engineering that the Town Board as provided by the contract designates the Mayor to give direction to the contractor as provided in the contract. Trustee Harris 2nd the motion, which passed unanimously.

Trustees Droste and Lenarcic will work with Mayor Schoedinger in drafting a committee template.

Discussion and approval of the Stormwater Management Master Plan Grant

The board is still awaiting information to approve the Stormwater Management Master Plan.

Trustee Droste made a motion to table the discussion and approval of the Stormwater Management Master Plan Grant. Trustee Yahnke 2nd the motion, which passed unanimously.

Approval of Hazardous Material IGA with Boulder County

Boulder County prepared an IGA to provide the Town with Hazardous Material support. The fee will be \$400 annually. For 2017, the rate will be pro-rated and the town will pay \$100 for the last 3 months of the year.

Trustee Harris made a motion to approve the Hazardous Material IGA with Boulder County. Trustee Droste 2nd the motion, which passed unanimously.

Discussion and approval of Resolution 10-22, 2017, A Resolution Approving a contract between Kelly Trucking Inc. and Boulder County for work on CR-94 within Jamestown limits

Trustee Harris made a motion to approve Motion to approve Harris. 2nd Droste. Unanimous

COMMITTEE REPORTS

Boulder County Recycling and Composting Authority

Local Recycling – Oct. 14th is the next town recycling day

Floodplain Administrator

Water System Operations

Water Committee – The Water Committee is hiring for an Assistant Water Operator

Jamestown Volunteer Fire & EMS

Streets & Bridges

Elysian Park

Town Square

Cemetery

Town Hall Maintenance

James Creek Watershed Initiative

Left Hand Watershed Oversight Group (LWOG)

Consortium of Cities

Intermountain Alliance (IMA)

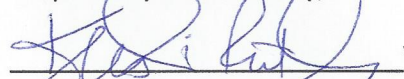
Colorado Municipal League (CML)

COMMITTEE REPORTS

ADJOURN

Trustee Droste moved to adjourn the meeting. Trustee Harris 2nd the motion. The motion carried unanimously and the meeting was adjourned at 10:29 p.m.

Respectfully submitted by,



Kristi Rutledge, Town Clerk

Approved,



Mayor, Tara Schoedinger

**The 10/2/17 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*