

**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
June 5th, 2017 MINUTES**

Mayor Schoedinger called the meeting to order at 7:12 p.m. Present at roll call were Trustees Harris, Donadio, Yahnke, Droste and Box. Trustee Lenarcic was absent.

Those in the audience included: Erika Archer, Millissa Berry, Chris Krolick, Denise Straus, Steve Edelstein, Jim McGinley, Wendy Stokes, Jyoti Sharp, Nancy Loving, Mary Brown

Approval of Agenda

Trustee Donadio made a motion to approve the agenda. Trustee Yahnke 2nd the motion. The motion passed unanimously.

Approval of 3/13/17 Minutes

Trustee Yahnke made a motion to approve the Mar. 13th, 2017 minutes. Trustee Donadio 2nd the motion, which passed unanimously. Trustee Box abstained from the vote.

Approval of 4/3/17 Minutes

Trustee Donadio made a motion to approve the Apr. 3rd, 2017 minutes. Trustee Yahnke 2nd the motion, which passed unanimously. Trustee Box abstained from the vote.

Approval of 5/1/17 Minutes

Trustee Yahnke made a motion to approve the May 1st, 2017 minutes. Trustee Donadio 2nd the motion, which passed unanimously.

Approval of 5/15/17 Minutes

Trustee Droste made a motion to approve the May 15th, 2017 minutes. Trustee Yahnke 2nd the motion, which passed unanimously.

Clerk Report

The Clerk reported that the town received a building permit at 3819 James Canyon Drive for a garage. The Town Square has been rented for Aug. 19th by the Jamestown Church for their 100-year celebration.

The town received County funding due to the approval of the 2015 Audit.

The following bank account transfers were made to cover funds in the General Fund bank account:

Feb. 21st - \$9,670 to cover fire truck payment

March 9th, \$872 to cover expenses/bills for JVFD

April 19th, \$1,500 to cover expenses/bills for General Fund

April 10th, \$5,510 transferred from Roads/Bridges savings to checking for road repairs

ANNOUNCEMENTS

Trustee Droste will be stepping down as Co-Chair of the Parks Committee.

Erika Archer announced that there will be a recycling day this Saturday, June 10th, 2017. Reminder that there will be no recycling days the month of July due to the Independence Day holiday.

Wendy Stokes announced that more wood chips for the playground at Elysian Park will be arriving on Fri. June 16th. There will be four dump trucks of wood chips. The Parks Committee will be looking for volunteers to help spread wood chips.

SPECIAL PRESENTATION

Drainage and Stormwater Management Master Plan update (Ayers Associates)

Dale Mathison & Robin Dornfest of Ayers Associates gave an update on the Drainage and Stormwater Management Master Plan. The team asked the community to help prioritize criteria for the design. The team has incorporated that feedback and made changes to the plan. They also looked at maintenance and construction costs and identified key drainage issues in town and developed potential remedies for those drainages.

COMMUNITY UPDATES

LUHAC Update

Mary Brown gave an update on the Land Use and Housing Advisory Committee. The town attorney is currently reviewing the ADU ordinance. The group met with the Howlett's Gulch property group. LUHAC is recommending a Stewardship Committee. They are also open to a "wait and see" approach for a year. They are sponsoring a special board meeting on June 19th. They will serve a picnic dinner and ask the community for feedback.

Community Garden

Millissa Berry gave an update on the community garden. The community gardens group made their grant match amount as of the fundraiser on May 7th. They are looking for volunteers to help with the building.

Infrastructure Recovery Updates

Mayor Schoedinger distributed a memo with updates on town recovery projects.

The County has purchased 36 Ward Street through the buy-out program. The rain gauge and elevations projects are moving forward. Work on the Lower Main Street bridge is scheduled to begin in November. Gillespie Gulch will start soon as well. The total for that project is approx. \$752k. That is scheduled to begin August 29th, 2017. The Irrigation Ditch is scheduled to begin late September/early October. The town continues to work with State on determining eligible costs for the County Road 94 project.

BOARD ACTION ITEMS

Jamestown Comprehensive Plan

Millissa Berry gave an update on the Jamestown Comprehensive Plan. The final draft plan is on the website. She has been working with the county to review the plan. In addition, she is asking for feedback from the board and she intends to have it up for adoption at the July meeting.

ADUs water fees, Capital Reserves funding thru an increase in fees, and Fiscal Policy for the Water Enterprise

Mayor Schoedinger proposed tabling the ADU discussion and vote until the next meeting. She also suggested that more outreach to the community regarding the specifics of the water rate increase would be appropriate.

Trustee Harris moved to table the ADU water fees, capital reserve funding thru an increase in fees and fiscal policy for the water enterprise until the July meeting. Trustee Yahnke 2nd the motion.

The motion was approved unanimously.

Approval of Resolution 06-10, Series 2017, a resolution amending addendum B water fees, service charges, and penalties rev 4 to waterworks Ordinance 1, 2015

Trustee Yahnke moved to table the approval of Resolution 06-10, Series 2017, a resolution amending addendum B water fees, service charges and penalties, rev 4 to Waterworks Ordinance 1, 2015. Trustee Harris 2nd the motion, which was approved unanimously.

Discussion and approval of a horseshoe pit in the Town Square (Vic/Martine/Wendy)

83% were in favor of having the horseshoe pit in the town square per the community survey. Most concerns came from the northeast entrance, by the road being too close to the horseshoe pit. Wendy is asking for approval to move ahead with the horseshoe pit in the town square.

Trustee Droste made a motion to approve horseshoe pits. Trustee Box 2nd the motion. The motion passed unanimously.

Jamestown buyout property sub-agreement – 36 Ward

This is a transfer of property from the County to the town.

Trustee Droste made a motion to approve Jamestown buyout property sub agreement. Trustee Yahnke 2nd the motion, which passed unanimously.

Approval of Trustee Box for Co-Chair position on Parks Committee

Trustee Droste made a motion to nominate Trustee Box as Co-Chair of the Parks Committee. Trustee Donadio 2nd the motion, which passed unanimously.

Discussion and approval of use of Community Barn for anvil picnic table project

The proposed use of the community barn is from Sept. through December for the anvil picnic table project. It was suggested to add the propane cost to the budget if there is money available to pay for the propane. The cost for the rental was waived for this project.

Trustee Donadio made a motion to use the Community Barn for the anvil project rent free and add the propane cost if the budget allows for September 2017 thru December 2017. Trustee Harris 2nd the motion. The motion was approved unanimously.

Discussion and approval of signage for the retaining wall at Anderson

Trustee Donadio said it was brought to her attention that kids have been seen climbing the Anderson Hill retaining wall. The town will review liability issues with the insurance company and find out the best location for a sign to be placed.

Discussion on scheduling the July Board meeting

The July board meeting was scheduled for Monday, July 10th, 2017.

Approval to join the Colorado Municipal Clerks Association

Trustee Droste made a motion to approve \$155 to join the Colorado Municipal Clerks Association. Trustee Yahnke 2nd the motion, which passed unanimously.

Approval of Resolution 06-09, Series 2017 accepting a revised Purchasing Policy that includes language to align federal grant regulations regard awarding contractors on the basis of geographic preference.

Trustee Yahnke moved to approve Resolution 06-09, Series 2017 accepting a revised Purchasing Policy that includes language to align federal grant regulations regard awarding contractors on the basis of geographic preference. Trustee Harris 2nd the motion, which was approved unanimously.

Approval of the adoption of the Jamestown Grant Management Procedures Manual

Trustee Donadio moved to table the adoption of Jamestown Grant Management Procedures Manual. Trustee Yahnke 2nd the motion. The motion passed unanimously.

COMMITTEE REPORTS

Water Committee Update

Tim Stokes gave an update on the water committee. Four columns will be up and running at the plant concerning the filtration system within two weeks. There will be a nutrient feed and another will be an additional nutrient feed plus and a couple sand filtration methods. These are experiments to help address turbidity issues.

Fire/EMS

Trustee Yahnke said that Arne has ordered new radios that are covered under the State grant the town was awarded.

Roads/Bridges

Trustee Donadio is reviewing options for parking at the town square.

Town Square

Trustee Harris stated that the curb will be poured this week.

Cemetery


Chad had a request to move Tom Maloney’s remains. Trustee Droste will speak to Colleen Ostlund about moving the historic drilling rock to the cemetery.

Town Hall Maintenance

ADJOURN


Trustee Droste moved to adjourn the meeting. Trustee Yahnke 2nd the motion. The motion carried unanimously and the meeting was adjourned at 9:22 p.m.

Respectfully submitted by,



Kristi Rutledge, Town Clerk

Approved,



Tara Schoedinger, Mayor

**The 06/05/17 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*