

**TOWN OF JAMESTOWN
REGULAR TOWN BOARD MEETING
March 13, 2017 MINUTES**

Mayor Schoedinger called the meeting to order. Present at roll call were Trustees Harris, Yahnke, Lenarcic, Donadio, Lucas and Droste
Staff members present were Chris Krolick, Erika Archer and Milissa Berry

APPROVAL OF 3/13/17 AGENDA

The agenda was amended to move up the Drainage and Stormwater Master plan to special presentation. **Trustee Droste moved to approve the agenda as amended. Trustee Yahnke 2nd the motion, which was approved unanimously.**

APPROVAL OF 12/5/16 MINUTES

Trustee Lenarcic mentioned that the members of staff should be counted on the minutes when they are present at a meeting. **Trustee Donadio made a motion to approve the 12/5/16 minutes. Trustee Lenarcic 2nd the motion, which was approved unanimously.**

APPROVAL OF 1/9/17 MINUTES

Trustee Donadio made a motion to approve the 1/9/17 minutes. Trustee Harris 2nd the motion, which passed unanimously.

ANNOUNCEMENTS

Erika Archer announced that Kathryn White will not be heading up the 4th of July this year. She would like to put the word out that the town is actively seeking someone to coordinate it this year.

SPECIAL PRESENTATION

Drainage and Stormwater Management Master Plan (Milissa Berry and Logan Sand, DOLA)

Dale Mathison from Ayers and Associates gave an update on the Drainage and Stormwater Management Master Plan project. There are three different issues the team is focusing on which include, gulches and debris flow, local drainages and areas along the creeks. A debris flow comparison was generated to compare areas pre-flood vs. post-flood. This gave a better understanding of the areas of concern.

There is also a need to assess criteria for evaluating priority areas within the project.

COMMUNITY UPDATES

Save Our Bears Committee update

Michelle Durant gave an update on the Save Our Bears Committee. Michelle sent a questionnaire to the community about "Living with Bears" to find out what the key issues with bears and risk factors are in this community. Approx. 53 responses were received from the community. The consensus was that people wanted to look at the bear problems more closely and were interested in a hazardous assessment.

The Committee launched the Bear Tracker to give people a way to report on bear activity. Over the course of 3 months, approx. 50 reports were received.

Michelle discussed various deterrent options. One of the most effective methods is hot wire fencing.

Current trends are showing that the period of hibernation on average is about 2 months shorter. Bears are going to sleep much later in the fall and waking earlier in the spring. Michelle asked for support from the board in community outreach and awareness.

LUHAC update (Barb)

The last meeting was Tues. Feb. 21st. Barb Lenarcic thanked the board for approving additional time with the town attorney. The group had a discussion with the town attorney regarding the subdivision ordinance. He referred to language in the ordinance as an "exception" instead of a "variance".

The group is also working on researching options for the buy-out properties. The next meeting will be Mar. 21st.

Boulder County Sustainability Grant

Erika Archer announced that the 2017 Boulder County Sustainability grant was awarded for Recycling Days! The 1st recycling day will be April 8th. The recycling days will fall on the 2nd Saturday of each month. Tara asked if Erika could check with the Fire Chief's about their Fire Training schedule and make sure there are no conflicts. The location will be at the church parking lot. Erika has been given approval from Tom Neil to use the parking lot on a trial basis. She would also like to approve "Green Girl Recycling" as the hauler for recycling. In addition, the recycling committee plans to work closely with the Save Our Bears Committee for ideas on composting in areas with bears. There will also be slash composting options included with the grant. Erika will be working with the Fire Chiefs on coordinating those efforts.

Floodplain Administrator Update (Mark)

FEMA has approved the floodplain map. The LOMR (letter of map revision) was made effective as of Feb. 23rd. This will be the approved FIRM (flood insurance rate map). Due to the new LOMR being adopted, the board will be voting on updating the town's floodplain ordinance. The issue with a property owner on Little James Creek has been remedied and the owner did a nice job cleaning up the debris.

Comprehensive Plan Update

Milissa Berry gave an update on the Comprehensive Plan. All the chapters are available to view on the website. Milissa has met with the County on the IGA. The chapters currently being updated are circulation and utilities. She included notes that reference where the information used was found. Some items were updated from the Long-Term Recovery Plan, the 1981 Comprehensive plan, the county and other resources. Comments are welcome and can be submitted to Milissa.

Roads and Bridges Update

Trustee Lucas gave an update on the projects for roads and bridges. Roadwork on CR94 is scheduled to begin in early June. Bicycles will not be banned but they will be discouraged. Jen is hoping to allow for machines to be moved as far as possible off the roadway to accommodate cyclists.

Parks Update

Trustee Harris gave an update on the town square. The rock wall is currently under construction. The quote for sod came in considerably under budget, so the sod will be able to be purchased for the town square.

Other Updates

Mayor Schoedinger gave an update on recovery projects. The Irrigation ditch is currently on hold. Jennifer Aieta submitted information regarding that project to DHSEM (Division of Homeland Security Emergency Management). The Gillespie Gulch project is moving forward. The expected start is by July.

NEW BUSINESS

Community Garden project

Milissa Berry and Jan Reed presented a plan for a community garden to be located at 145 and 153 Main. Milissa submitted a letter to FEMA regarding the approval of possible structures in the floodplain. Mayor Schoedinger requested that all correspondence with FEMA should be made through the Floodplain Administrator and approval by the Town Board.

The garden beds will have drip irrigation from the water tap. The budget comes in about \$9,200 for all supplies and materials. The labor will be all volunteer. Per the water committee, the cost for water will be \$15 per bed. The committee plans to charge \$30 per bed. Mayor Schoedinger suggested that the best way to receive support from the town, is to form a town committee. She requested a packet of all the items that have been researched by the committee and that could be reviewed by the town attorney.

Jan Reed asked to use the funds that have been received by the grant and use the matching funds now and have a fundraiser to pay back the matching funds to the town later. Tara asked for a schedule and budget as well as asking about the timing for receiving approval from FEMA for the fence. She also requested a floodplain permit be submitted to the Floodplain Administrator for approval. Trustee Harris suggested outlining a plan that would include getting started on the components that do not need FEMA approval now before receiving approval on the fence and other items needing approval from FEMA.

Trustee Donadio moved to approve the use of town property for the community garden and that the town will work with the garden group to put a committee together. Trustee Droste 2nd the motion. The motion passed unanimously. Trustee Harris was absent for the vote.

Trustee Lenarcic made a motion to table spending of matching funds until the next board meeting. Trustee Yahnke 2nd the motion. The motion passed unanimously. Trustee Harris was absent for the vote.

Approval to enter into service with Green Girl Recycling for the purpose of regular Recycling Day pick-ups, as funded under the 2017 Boulder County Sustainability Grant, for an expected \$4,760 worth of service throughout the grant program duration.

Trustee Droste made a motion to enter into service with Green Girl Recycling for the purpose of regular recycling day pickets as funded under the 2017 Boulder County Sustainability Grant for an expected \$4,760 worth of service throughout the grant program duration. Trustee Harris 2nd the motion, which passed unanimously.

Discussion and approval of a location for the regular Recycling Day Pick-ups over the next year.

The recycling committee recommended using the church parking lot on a trial basis. There is more visibility and it is a more central location.

Trustee Harris made a motion to approve the regular recycling day pick up to be held in the church parking lot. Trustee Lucas 2nd the motion, which passed unanimously.

Approval of Ordinance 03-01, Series 2017, an ordinance amending Town Ordinance 8, series 2012 providing for the prevention of flood damage through adoption of principles promulgated by the Federal Emergency Management Agency

Trustee Harris moved to approve Ordinance 03-01, Series 2017, an ordinance amending Town Ordinance 8, Series 2012 providing for the prevention of flood damage through adoption of principles promulgated by the Federal Emergency Management Agency. Trustee Donadio 2nd the motion.

The ordinance was read in its entirety by Trustee Harris. The motion was approved unanimously.

Approval of Resolution 03-02, Series 2017, A resolution adopting a revised past due water bill payment agreement & Addendum B in ordinance 1, 2015

Revision 3 of Addendum B regarding reduced rates for the Rose M participants was missing from the resolution.

Trustee Donadio made a motion to approve Resolution 03-02, Series 2017, A resolution adopting a revised past due water bill payment agreement & a revised Addendum B that includes the community garden fees and includes revision 3 in ordinance 1, 2015. Trustee Droste 2nd the motion, which passed unanimously. Trustee Lucas was absent for the vote.

Trustee Droste moved to table the discussion of determining the number of bathrooms for ADUs. Trustee Lucas 2nd the motion, which passed unanimously.

Discussion – Idea of a Flood Recovery Committee

Mayor Schoedinger discussed the idea of putting a flood recovery committee together to ensure continuity of flood recovery knowledge to be passed along to future members of the board and staff. She wanted this to be established before the next election cycle. Trustee Droste expressed his support of the idea. Mayor Schoedinger asked the board for their thoughts for discussion at the next meeting.

Approval for the mayor to write a letter of support on behalf of the Town of Jamestown to support Boulder County Sheriff Joe Pelle in the extension of his term limit to a fifth term.

Trustee Droste read that many communities in Boulder are writing letters of support for Joe Pelle to run for a fifth term. He would like to extend the support of this community as well. Trustee Lenarcic stated that the board should support an additional fifth term for the Boulder County Sheriff.

Trustee Droste made a motion to approve the mayor to write a letter in support of the Boulder County Sheriff being allowed to serve up to five terms. Trustee Donadio 2nd the motion, which passed unanimously.

OLD BUSINESS

Approval to sign Resolution 03-04, Accepting a Sustainability Grant from Boulder County for the Jamestown Zero Waste Project, and authorizing the mayor to sign the IGA and to manage the grant

Trustee Harris moved to approve resolution 03-04, accepting a Sustainability Grant from Boulder County for the Jamestown Zero Waste Project and authorizing the mayor to sign the IGA and to manage the grant. Trustee Yahnke 2nd the motion, which passed unanimously.

Approval of revised Jamestown-Boulder County Collaborative (BCC) IGA

Trustee Donadio moved to approve the revised Jamestown-Boulder County Collaborative (BCC) IGA. Trustee Droste 2nd the motion, which passed unanimously.

Approval of revised MOU between the Town of Jamestown and JAM

The revisions were to the liability amounts and the updated members of JAM.

Trustee Lenarcic made a motion to approve the revised MOU between the Town of Jamestown and JAM.

Trustee Droste 2nd the motion, which passed unanimously.

COMMITTEE REPORTS

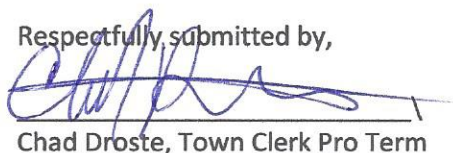
Boulder County Recycling and Composting Authority (Bridget Johnson)

Bridget Johnson gave an update on the composing authority. She also wanted to give a thank you for accepting her as a hauler Jamestown recycling days.

ADJOURN

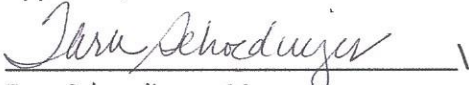
Trustee Droste made a motion to adjourn. Trustee Droste 2nd the motion, which passed unanimously.

Respectfully submitted by,



Chad Droste, Town Clerk Pro Term

Approved,



Tara Schoedinger, Mayor

**The 03/13/17 Board Meeting was recorded in its entirety. Audio recordings are accessible by the public and are officially kept in the Town Office. They may also be kept on the Town Web site.*