

**Town of Jamestown
Regular Town Board Meeting
April 4, 2016 Minutes**

Mayor Schoedinger called the meeting to order at 7:03 PM. Present at roll call were Trustees Carolyn Donadio, Chad Droste, Vic Harris, Ken Lenarcic and Tim Stokes. Trustee Julie Constantine was absent.

Approval of Agenda:

Trustee Stokes moved to approve the agenda seconded by Trustee Donadio. Unanimous vote.

Approval of the Minutes:

Trustee Lenarcic moved to approve the February 17th minutes seconded by Trustee Harris. Trustee Donadio abstained. The motion carried.

Trustee Lenarcic moved to approve the March 7th minutes seconded by Trustee Stokes. Unanimous vote.

Trustee Lenarcic moved to approve the March 16th minutes seconded by Trustee Harris. Trustee Droste abstained. The motion carried.

Trustee Lenarcic moved to approve the March 21st minutes seconded by Trustee Droste. Unanimous vote.

ANNOUNCEMENTS:

Mayor Schoedinger requested that Boulder County Emergency Services perform the silent warning test in Jamestown for the rest of the season (Spring through Summer).

COMMUNITY UPDATES:

Long-Term Recovery Plan Implementation Update (Jen): The third Jamestown Aging Well meeting will be held Friday, April 8. The group will be making a transition from organizing to implementing as well as forming a steering committee. They will be putting in a new website.

Follow up on Howlett's Gulch: The group discussed using low lying plants and native grasses on the property so that lions can't hide in the tall grass! The soil issues have been resolved and Buddy (Kihm) is capable and willing to work on the soils and erosion control. Jen sent a project proposal to Lefthand Brewery who has offered the Town a grant for \$17-20K. It sounded like Lefthand Brewery will support a garden project.

LUHAC Update (Barb Byrnes-Lenarcic): Barb asked that the Clerk to send out an email to Jamestown residents for a call for residents to join the Land Use and Housing Advisory Committee (LUHAC). Interested residents should respond to the Town Clerk in writing by April 26. (Written report on file.)

LUHAC will bring ADU recommendations that include Board input and a draft community outreach plan to the April 18th BOT meeting. LUHAC should get information out to the BOT and Clerk ahead of time due to the number of Agenda items for April 18th.

Barb mentioned that there are "flood" lots that were purchased by the Town through the HMGP buyouts and LUHAC recommends that the Parks Committee maintain those lots rather than adjacent property owners. -

Mayor Schoedinger asked to hold off on that discussion since we're just getting the regulations for those of what we can and can't do. If adjacent property owners are leasing the lot for \$1 per year, that \$1 has to be turned over to Longmont, which is part of the regulations of the CDBG-DR program. There has to be a maintenance agreement with neighbors to use the land, but can't conflict with the deed restrictions.

Barb mentioned that if the lots are under the parks committee there would be continuity, i.e., if the property is sold. There should be a community discussion around this. She'd like to start a discussion with the parks committee chairs in conjunction with LUHAC. Parks Committee said they already have a lot on their agendas and cannot add more.

Mayor Schoedinger agreed to speak with adjacent property owners and lead the effort to gather community input.

Water System Update (Tim): The water treatment shed that will be built in Elysian Park is being referred to as the pump station. Trustee Stokes will meet with Russell Kyte (2 Main Street) on Friday, April 8th at 10:00 AM to look at the placement of the shed, and talk about drainage options for 12th Street.

The water committee is proposing that the Board approve an easement for the pump station and a line will need to be run across Russell's property. His garage butts up against Town property and access to his garage goes through Town property. The committee recommends giving him an easement to his garage. In exchange for the easement, Russell would give the Town access to the creek.

The Board unanimously concurred to move forward. There's nothing to approve at this point until the Town has a survey. Trustee Stokes will talk with Mark Williams, Floodplain Administrator for any permits that might be needed.

Testing was done for leaks on 16th and Pine. When there's negative pressure in the lines or the system shuts down, the lines on 16th tend to leak on Pine Street, therefore, the first 100' of the line will be replaced on Pine Street.

Dietzler Construction will return in April to grade Cemetery Road and Slaughter House Gulch. Pine Street will be an extension of the work they'll be doing. The schedule could change pending weather and ground conditions. Buddy will do the temporary maintenance of those roads not to exceed his contract.

The isolation pipe project at the water storage tanks will be happening. The work is being done on USFS and Town property and doesn't encroach on private property. The project goes out to bid April 18th. The tanks will be repainted before July 15.

The committee is looking into contacting CU for students who might be interested in doing a study on the schmutzdecke growth by adding phosphorus and nitrogen into the system to see if it would help.

Parks Update (Chad/Vic):

Trustee Harris is working on getting the bids out for the town square. The committee will have to be creative on the design-build portion of the town square.

Roads/Bridges: No update.

Other Updates:**Clerk's Report** (added here):

- 10K was transferred from General Fund savings to checking. Those funds will then be transferred back into savings once property taxes are reinstated.
- \$9,600 was transferred from JVFD Savings to JVFD Checking for the fire truck payment and will be repaid to savings once the property taxes are reinstated.
- The second quarter CIRSA payment(s) are due before May 16: Workers Compensation = \$1,665.25; Property and Casualty = \$2,058.75.
- Repaid the State Advance account for the first quarter in the amount of \$717K related to the buyouts. Total repayment to date = \$4.3 million.
- The Clerk will work with Chuck Reid on record retention.

The 2014 audit will be completed the week of April 11th and filed with the State. Once the State accepts the audit, the Boulder County Assessor will be notified and property tax revenues will be released to the Town.

The closing took place on Sandra Levitt's property at 21 Ward Street. Work will begin on the elevation projects for 40 and 99 Main Street and the demolition on the buyout properties.

OPEN FORUM

Chuck Reid has been working with the Loving's on the purchase contract for Buffalo Gulch and Flatirons Surveying did the survey. Roger noted that the barn's flooding again.

NEW BUSINESS**Appoint July 4th Committee Chairperson and Approve the July 4th Budget:**

Trustee Droste moved to approve Kathryn White as the Chairwoman for this year's July 4th celebration. Trustee Harris seconded the motion that passed unanimously.

Kathryn drafted a budget (\$8K) similar to 2015.

Mayor Schoedinger, David Mans and the Clerk talked about the 4th budget. They'll talk with Kathryn and reduce the budget keeping in mind that this is a fundraiser. David will call Boulder County Transportation to get an update on the construction in Lefthand Canyon and how this will affect cyclists coming to Jamestown for the pancake breakfast.

The biggest impact in 2015 was paying for a sound person \$1,500, photographer, etc. There were lesser participants and a lot of merchandise left over and fewer people paid for the pancake breakfast.

Kathryn will look for donations and free advertising.

Trustee Harris moved to table approving the 4th of July budget until further discussion takes place. Trustee Droste seconded the motion that passed unanimously.

Resolution 04-14 2016 A Resolution of the Board Accepting Grant FEMA DR 4145-CO HMGP PROJECT 63-R for engineering of the Lower Main Street Bridge Repairs

This is Phase 2 of construction and construction management.

Trustee Harris moved to approve Resolution 04-14, 2016 seconded by Trustee Droste. Trustee Donadio was absent for the vote. The motion carried.

Merc Liquor License Update : The Public Hearing for the Merc is scheduled for April 25th and will be approved or not at the May 2 BOT meeting. The Town's attorney sent the script for the hearing and list of fees. The Town Planner will look into the investigation requirements.

COMMITTEE RPORTS

Cemetery: (Chad) The flag pole in the cemetery isn't broken and will be reinstalled.

Water Committee: (Tim) The water committee asked that Tim Stokes stay on the water committee, which he's agreed to and the Board fully supports this request.

Juggernaut Update: (Lee Troop from the Boulder Track Club and Tamira Jenlink).

At the January 19, 2016 Board meeting, the Board reviewed the 2015 Juggernaut footrace and had asked for a written proposal with the BTC's vision for the Town and a community survey to see if there's support for the annual marathon. This hadn't been provided to the Board.

Discussion included:

- The BTC carries a 501(C) 3 status and would own the liabilities.
- An agreement or memorandum of understanding would be required between the BTC and the Town in regard to facility use and fees, ownership of the event and outlining responsibilities.
- A written plan for operations, liability, proceeds and logistics to be reviewed by the Board.
- Parking capacity.
- Future management of the race.
- Community support for the event (including its proposed future size).
- If support, then form a town committee.

The BTC would:

- Increase partnerships through a newly created website in order to build capacity and build ownership in Jamestown.
- Use of the \$3,500 proceeds from 2015 to seed the 2016 race event.
- Add a mountain bike race the day after the running race.

- Increase race participants gradually over the years (200 by year two; 300 by year three, etc.)

The Town is still in recovery/reconstruction mode from the flood and it's taking a toll on residents. That's where a community survey is imperative. This is a population that likes to be asked. The BOT is not embracing this in the way that the BRC had hoped without further community input and a plan.

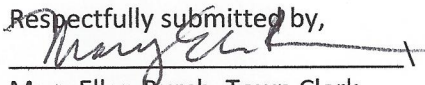
Lee will get a paragraph out to Trustee Harris for the Town with a turnaround in two weeks.

COMMITTEE REPORTS

- **JVFD/EMS :** (Ken) The alarm system in the fire hall has been inspected and he is looking for someone qualified to perform an annual inspection of the fire suppression (sprinkler) system. The fire extinguishers can be inspected by JVFD.
- **Parks:** (Vic) Elysian Park is in the construction bid with the town square to replace the 250' path that was destroyed in the flood.
- **LWOG:** (Ken) There was a community meeting at the Town Hall on March 30th to discuss Reach 19 (Jamestown) of James Creek and the engineering that has been done by Lynker & Associates. LWOG is working on Lefthand watershed with some interest from Jamestown residents on how it will be done. LWOG would prefer that James Creek repairs be done simultaneously with the road repairs.

Trustee Donadio moved to adjourn at 9:17 PM seconded by Trustee Harris. Unanimous vote.

Respectfully submitted by,


Mary Ellen Burch, Town Clerk

Approved,


Tara Schoedinger, Mayor