TOWN OF JAMESTOWN
RESOLUTION 1 2 - 38 SERIES 2015

A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE TOWN OF JAMESTOWN, COLORADO ADOPTING A CODE OF CONDUCT,
SPECIFICALLY REGARDING COMPLIANCE WITH COMMUNITY DEVELOPMENT
BLOCK GRANT – DISASTER RECOVERY (CDBG-DR) FUNDING

WHEREAS, Jamestown wishes to adopt a Code of Conduct; and

WHEREAS, Jamestown has received CDBG-DR funds for planning and infrastructure projects
and expects to receive CDBG-DR funds as part of the Boulder County Collaborative CDBG-DR
application;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF JAMESTOWN, COLORADO:

The following Code of Conduct is adopted:

PURPOSE
The purpose of this Code of Conduct is to ensure the efficient, fair, and professional
administration of federal grant funds in compliance with 24 CFR; Part 85 (85.36(b)(3))
as also included in 2 CFR 200 “Super Circular”, and other applicable federal and state
standards, regulations, and laws.

APPLICATION
This Code of Conduct applies to all officers, employees, or agents of Jamestown engaged
in the award or administration of contracts supported by federal grant funds.

REQUIREMENTS
No officer, employee, or agent of the Town of Jamestown shall participate in the
selection, award, or administration of a contract supported by federal grant funds, if a
conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

a. The employee, officer, or agent;
b. Any member of his/her immediate family;
c. His/her partner; or
d. An organization which employs, or is about to employ any of the above;
has a financial or other interest in the firm selected for award or home selected for
assistance.

The Town of Jamestown officers, employees, or agents shall neither solicit nor accept
gratuities, favors, or anything of monetary value from contractors, potential contractors,
or subcontractors.
REMEDIES
To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against Jamestown’s officers, employees, or agents, or the contractors, potential contractors, subcontractors, or their agents.

RESOLVED, APPROVED and ADOPTED by a vote of the Jamestown Board of Trustees on this 7 day of December, 2015.

TOWN OF JAMESTOWN

[Signature]
Tara Schoedinger
Mayor

ATTEST

[Signature]
Mary Ellen Burch
Town Clerk