

TOWN OF JAMESTOWN  
RESOLUTION 12 - 38 SERIES 2015

A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE TOWN OF JAMESTOWN, COLORADO ADOPTING A CODE OF CONDUCT,  
SPECIFICALLY REGARDING COMPLIANCE WITH COMMUNITY DEVELOPMENT  
BLOCK GRANT – DISASTER RECOVERY (CDBG-DR) FUNDING

WHEREAS, Jamestown wishes to adopt a Code of Conduct; and

WHEREAS, Jamestown has received CDBG-DR funds for planning and infrastructure projects and expects to receive CDBG-DR funds as part of the Boulder County Collaborative CDBG-DR application;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE  
TOWN OF JAMESTOWN, COLORADO:**

The following Code of Conduct is adopted:

**PURPOSE**

The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with 24 CFR; Part 85 (85.36(b.)(3)) as also included in 2 CFR 200 “Super Circular”, and other applicable federal and state standards, regulations, and laws.

**APPLICATION**

This Code of Conduct applies to all officers, employees, or agents of Jamestown engaged in the award or administration of contracts supported by federal grant funds.

**REQUIREMENTS**

No officer, employee, or agent of the Town of Jamestown shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a. The employee, officer, or agent;
- b. Any member of his/her immediate family;
- c. His/her partner; or
- d. An organization which employs, or is about to employ any of the above;

has a financial or other interest in the firm selected for award or home selected for assistance.

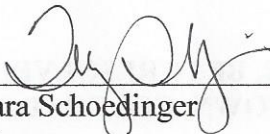
The Town of Jamestown officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

REMEDIES

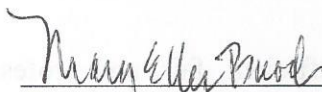
To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against Jamestown's officers, employees, or agents, or the contractors, potential contractors, subcontractors, or their agents.

**RESOLVED, APPROVED and ADOPTED** by a vote of the Jamestown Board of Trustees on this 1 day of December, 2015.

TOWN OF JAMESTOWN

  
\_\_\_\_\_  
Tara Schoedinger  
Mayor

ATTEST

  
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Mary Ellen Burch  
Town Clerk